

MANEL SRINIVAS NAYAK INSTITUTE of MANAGEMENT

MSNIM Besant Campus, Bondel, Mangaluru – 575 008, D.K. District, Karnataka State, India (Affiliated to Mangalore University, Approved by AICTE) (Sponsored by: Women's National Education Society)

Criterion 2 – Teaching-Learning and Evaluation (350)

Key Indicator- 2.4 Teacher Profile and Quality (40)



2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years (15)

MANEL SRINIVAS NAYAK INSTITUTE OF MANAGEMENT

WOMEN'S NATIONAL EDUCATION SOCIETY MSNIM, Bondel Campus, Mangalore – 575 008 Ph: 8951303111 Website: www.msnim.edu.in



MSNIM Besant Campus, Bondel, Mangaluru – 575 008, D.K. District, Karnataka State, India (Affiliated to Mangalore University, Approved by AICTE) (Sponsored by: Women's National Education Society)

2.4.1: Post Sanction Letters

Number of Sanctioned posts / required positions for teaching staff/full-time teacher's year-wise during the last five years.

Total Number of Full-time teachers' year-wise during the last five years

Year	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Number of faculties	11	11	10	12	11

Total Number of Sanctioned posts / required positions for full-time teachers.

Year	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Sanctioned Posts	12	12	12	12	12

Percentage = Total number of full-time teachers' year-wise during the last five years x 100

Total number of Sanctioned posts/required positions for full-time teachers

55/60 = 91.6%

Supporting Enclosure:

S. No	File Description	Documents
1	Faculty for the Academic year 2022-23	View Documents
2	Faculty for the Academic year 2021-22	View Documents
3	Faculty for the Academic year 2020-21	View Documents
4	Faculty for the Academic year 2019-20	View Documents
5	Faculty for the Academic year 2018-19	View Documents
6	Faculty Appointment Letter, Aadhaar card and PAN Card	View Documents





MSNIM Besant Campus, Bondel, Mangaluru – 575 008, D.K. District, Karnataka State, India (Affiliated to Mangalore University, Approved by AICTE) (Sponsored by: Women's National Education Society)

Copy of Appointment Letter, Aadhaar Card and PAN Card





: 2492068 E-mail : wnes.besant@gmail.com website: www.bcsant.edu.in wnes@besant.edu.in

O: 2491914



BESANT COMPLEX, KODIALBAIL, MANGALURU- 575 003. Fax: 0824-2492068



Date: 12/07/2022

10.

Dr. Molly S. Chaudhuri, Director. Manel Srinivas Nayak Institute of Management (MSNIM) Bondel: Mangalore

Madam.

Sub : Extension of your tenure as Director of the Institute

Ref: Appointment letter dated : 13-07-2019

We are pleased to inform you that taking an overall view of the progress of the Institute under your leadership, despite external challenges during the last two years, the Management has decided to extend your tenure as Director of Manel Srinivas Nayak Institute of Management for a further period of three years from 15/07/2022 to 14/07/2025.

While acknowledging your contribution to the Institute so far. it is our particular expectation that intensive, sustained and result oriented efforts would go into increasing the admissions in the Institute as also the placements from the Institute. Towards this, the Management has also decided to enhance your remuneration to Rs 1,25,000 p.m. w.e.f 15/07/2022.

All other original terms and conditions of appointment shall continue to be applicable without any

Wishing you all the best in your new tenure and assuring you of all support from our end.

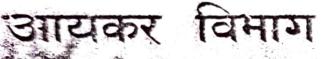
Yours faithfully.

Ere Cal.

Hon. Secretary IS NATIONAL EDUCATION SOCIETY (R) Kodialbail, Mangalore - 575 003

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Sponsors of :





INCOME TAX DEPARTMENT MOLLY SANJAY CHAUDHURI

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23/05/1964 Permanent Account Number AFLPC2193Q

Signature

GOVT. OF INDIA

भारत सरकार





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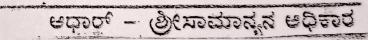
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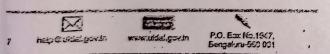
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E-mail : wnes@oneindia.in

Website : www.wnesbesant.in

BESANT COMPLEX . KODIALBAIL , MANGALORE - 575 003 Fax: 0824-2492068

Date: 07/2/2014

Mrs. Ashalatha, W/o. Ullas Kumar, 1-71/48, Mathr Durga, Bhatra Kumer, Ghandhakadu, Padavinangady,

Sponsors of :

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nt Higher Primary ol

int English School

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int National Girls' University College h High School tion)

ant Women's College

ant Pre-University ning College

ant First Grade ening College

nel Srinivas Nayak morial Besant Institute Post Graduate Studies, ndel

Mangalore – 575 008.

Dear Mrs. Ashalatha

Ref: Your application for the position of Lecturer. Sub: Offer of appointment

This is with reference to your application for the post of Lecturer in our Institution MSNM Besant Institute of PG Studies, Bondel, and the subsequent interview, we are pleased to offer you the post of Lecturer on the following terms and conditions:

You will be on probation for a period of one year from the date of reporting for duty. You will be confirmed in the offered post on satisfactory completion of your probation. You are also required to complete the NET/SLET and also fulfill any other conditions prescribed by AICTE from time to time. During the period of probation your service is terminable subject to one month's notice or one month's salary in lieu thereof from either side. After confirmation, the service is terminable subjet to three months' notice or three month's salary in lieu there of. Normally, a member of the faculty is not releived of his duties in the middle of the academic term so as to avoid inconvenience to the students.

You will be paid a consolidated salary of Rs.26,000/- during the period of your probation. You 2. will also be eligible for EPF facility as per the EPF rules. You will be placed in suitable regular scale after the satisfactory completion of the probationary period.

Your appointment in the institute is full time and you have to seek the permission of the Director of 3. the Institute to take up any consultancy or any other professional work, paid or unpaid, as per institute rules.

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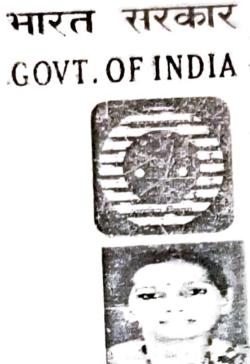
ASHALATHA

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04/10/1964

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G : 2491914 2492068 4271050 E-mail : wnes@oneindia.in

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* Besant English School

Besant National Girls' Pre-University College (with High School Section)

Besant Women's College

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Besant Pre- University Evening College

Besant First Grade Evening College

Manel Srinivas Nayak Memorial Besant Institute of Post Graduate Studies, Bondel 4 At the time of reporting for duty you are required to produce original documents (for verification) as proof of age, qualification, experience and other statements made by you in your application and true copies of the same. If any declaration given or information furnished by you is incorrect and if you have willfully suppressed any material information, your service will be terminated forthwith and without notice. The Management will also initiate any other action against you as deemed fit.

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5. You will report for duty to the Director, Manel Srinivas Nayak Memorial Besant Institute of PG Studies, Besant Vidya Kendra, Bondel, Mangalore, and seek his guidance on a regular basis. You will be responsible for the academic performance of the students and monitor their progress and arrange for remedial work. You are bound by the rules of the Institute regarding leave and the time and nature of your work.

6. You are required to organize or help other faculty members in organizing guest lectures, seminars, workshops, MDP and other activities of the Institute on a regular basis. You should be willing to accept legitimate additional responsibilities if and when required.

7. You are expected to report for duty at the earliest.

Once you report for duty at the institute you are expected to abide by the rules and regulations of the Institute as laid down from time to time.

You may meet, Dr. Narayan K., the Director of the institute, for further details regarding teaching and other activities. We wish you every success in your career with us.

With best wishes,

Yours sincerely,

(Manel Annappa Nayak), Vice-President & Chief Advisor – PG Programmes

Copy to: 1. The Secretary, WNES. 2. The Director, MSNM Besant Institute of PG Studies, Mangalore – 8



WOMEN'S NATIONAL EDUCATION SOCIETY (REGD.) BESANT ADMINISTRATIVE OFFICE

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Date: February 14, 2019

Ms. Chandrika Rao, Sony Towers, Flat No.53, Karangalpady, Mangalore - 575 003.

Dear Ms. Chandrika,

Sub: Appointment order for post of Lecturer on probation.

With reference to your application dated 07.01.2019 and the interview held on 9th February 2019, you are selected for appointment as Lecturer in our Institution on the following terms and conditions.

- 1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for duty on or before 1st March 2019. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid the following salary in the pay scale of Rs. 15,600-500-21,600-600-34200-700-39100.

Basic: Rs.15,600.00 DA : Rs.13,260.00 HRA : Rs. 1,560.00

Total: Rs.30,420.00

4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your sevices are laible to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.

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-2-

- 5. Your services in the Institution may also be terminated by either side giving two month's notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service of the Institution as framed/laid down by the Council of Management from time to time.
- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 05.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00 p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Secretary of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
- 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.

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- 14. You will report to the HOD/Departmental Head/In-charge in the discharge of your duties. However, you shall also carry out your duties as per the direction and to the satisfaction of the Director of the Institution.
- 15. Any communication to the President/Secretary with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through the Director. Any kind of direct communication with the President/Secretary will not be entertained.
- 16. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

a. Copy of document regarding your proof of age

- b. Copy of documents regarding your qualification.
- c. Copy of experience certificate, if any

d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their orginals for verification and return.

Yours sincerely

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(Manel Annappa Nayak) Vice-President, W.N.E.S. & Chief Advisor – PG Programmes Chief Advisor W. Besant Institute of PG Studies

ondei MANGALORE 575 003.

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Copy to: 1. The Secretary, WNES. 2. The Director, MSNM Besant Institute of PG Studies, Mangalore-8 Sponsors of :

জায়কর বিদাস INCOME TAX DEPARTMENT CHANDRIKA RAO



DAYANANDA RAO KAVOOR 29/08/1981

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ಮಾಹಿತಿ ್ **ಗುರುತಿನ ಪುರಾವೆಯೇ ಹೊರ**ತು ಪೌರತ್ರದಲ್ಲ ನಿ<mark>ಮ್ಮ ಗುರುತನ್ನು ಸಾಬೀತುಪಡಿಸಲು</mark>. ಆನ್ ಲೈನ್ ಮೂಲಕ ವೃಢೀಕರಿಸಿ .

INFORMATION

eachaar is proof of identity, not of citizenship

To establish identity, authenticate online

- ಅಧಾರ್ **ದೇಶದಾದ್ಯಂತ ಮಾನ್ಯತೆಯನ್ನು** ಪಡೆದಿದೆ

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- ಪಡೆಯಲು ಅಧಾರ್ ನಿಮಗೆ ಸಹಾಯಕವಾಗಲಿದೆ
- Nadhaar is valid throughout the country .
- Aadhaar will be helpful in availing Government and Non-Government services in future .

ಭಾರತೀಯ ವಿಶಿಷ್ಟ ಗುರುತು ಪ್ರಾಧಿಕಾ

Unique Identification Authority of India

ವಿಳಾಸ D/O: ದಯಾನಂದ್ ರಾವ್ ಕಾವೂರು, ಫ್ಟಾಟ್ ನಂ 53 ಸೋನಿ ಟವರ್, ಜೇಏಐಎಲ್ ರಸ್ತೆ ಕರಂಗಳವಡಿ, ಶ್ರೀ ದೇವಿ ನರ್ಸಿಂಗ್ ಹೋಮ್ ಎದುರು, ಮಂಗಳೂರು, ಕೊಡಿಯಾಲ್ ಬೈಲ್, ದಕ್ಷಿಣ ಕನ್ನಡ, ಮಂಗಳೂರು, ಕರ್ನಾಟಕ, 575003

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Address: D/O: Dayanand Rao Kavoor. FLAT NO 53 SONY TOWERS JAIL ROAD KARANGALPADY **OPPOSITE SRI DEVI NURSING** HOME, Mangalore, Kodiyalbail Dakshina Kannada, Mangalore Karnataka, 575003

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Ms. Chitranjali 205, 2nd Floor, Datta Crystal Apartment, Hoige Bail, Ashoknagar, Mangalore.

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Date: March 30, 2022

Dear Ms. Chitranjali,

Sub: Appointment order for the post of Assistant Professor on probation.

With reference to your application dated 25.02.2022 and based on the interview held on 04.03.2022, we are pleased to inform you that, you have been selected for appointment as Asst. Professor in Manel Srinivas Nayak Institute of Management on the following terms and conditions:

- 1. Your appointment is subject to the approval of Governing Council of the Management and other statutory bodies governing the functioning of our Institution as well as your discipline, if any.
- 2. You are required to report for duty on 1st April 2022 at 9.00 AM. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs. 30,000/- (Rupees thirty thousand only) per month.
- 4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your services are liable to be discharged by the Management at the end of either the initial or the extended period of probation, without assigning any reason, advance notice or compensation.

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CHITRANJALI

COMETAX DEPARTMENT

मारत सरकार

COVT. OF INDIA

27/11/1982

Permanent Account Number

AHTPC9921E



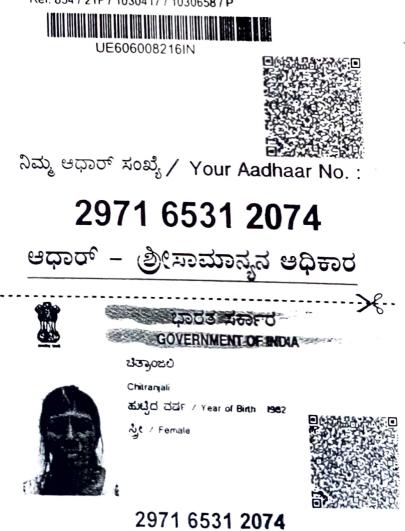
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Mangalore H.O. Dakshina Kannada Karnalaka 575001

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- 5. During the period of your probation, your services in the Institution may also be terminated by either side by giving two months notice or paying two months' salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service as framed/laid down by the Council of Management from time to time.
- 7. Your appointment in the Institution is for a full-time position and your normal duty hours would be from 09.00 a.m. to 05.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00 p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining prior permission in writing from the Correspondent of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
- 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable. In case you are already a member of EPFO and / or ESIC, etc you are required to share your respective UAN ID / membership details with the institution to ensure continuity in your existing memberships.
- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
- 14. During the course of the academic year you are not entitled to go on long leave unless on emergency and also you shall not leave the job till the end of the academic year. Accordingly, your leaves need to be planned in advance.
- 15. Any other work which shall be assigned by the head of the Institution / by the Management from time to time, shall be performed by you. This may include deputation to other institutions run by the Management, in case of need.

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Date: August 4, 2017

Ms. D.P. Varsha, D/o. Mr. D.N. Prakash. "Swathi", 1-N-9-583/4, Kotekani 1st Cross Road. Ashoknagar P.O., Mangaluru - 575 006.

Dear Ms. Varsha,

Sub: Appointment order for post of Lecturer on probation.

With reference to your application dated 5th April 2017 and the interview held on 29th July 2017, you are selected for appointment as Lecturer in our Institution on the following terms and conditions.

1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our

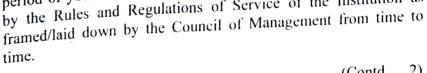
Institution as well as your discipline.

2. You are required to report for duty on or before 3rd October 2017. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.

- 3. You will be paid a consolidated salary of Rs. 27,000/- per month. 4. Initially you will be on probation for a period of one year from the
- date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your sevices are laible to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.

5. Your services in the Institution may also be terminated by either side giving two month's notice or paying two month's salary in

6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service of the Institution as





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- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 05.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00 p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Secretary of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.

12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.

13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.

14. You will report to the HOD/Departmental Head/In-charge in the discharge of your duties. However, you shall also carry out your duties as per the direction and to the satisfaction of the Director of the Institution.

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ni Nursery School

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mt Higher ary School

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mt High School mada Medium)

* int English School

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int National University College

int Women's College

* Int Evening College

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el Srinivas Nayak ^{10rial} Besant Instiute ^{ost} Graduate Studies, tel

15. Any communication to the Head of the Institution /Secretary with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through your HOD/Departmental Head /In-charge. Any kind of direct communication with the Head of Institution/Secretary will not be entertained.

- 7-

16. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

a. Copy of document regarding your proof of age

b. Copy of documents regarding your qualification.

c. Copy of experience certificate, if any

d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their orginals for verification and return.

Yours sincerely

WIC (Manel Annappa Nayak) Vice-President, W.N.E.S. & Chief Advisor – PG Programmes A

Copy to: 1. The Secretary, WNES. 2. The Director, MSNM Besant Institute of PG Studies, Mangalore-8

Accepted



INCOME TAX DEPARTMENT



मारत सरकार

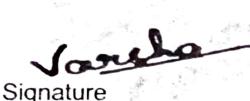
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PRAKASH DEVASWAM PARAMBIL NARAYANA PAI 13/12/1990

Permanent Account Number

BUIPD5467K







ಭಾರತ ಸರ್ಕಾರ Government of India



ವರ್ಷ ಡಿ.ಪಿ Varsha.D.P ಜನ್ಮ ದಿನಾಂಕ / DOB : 13/12/1990 సి.e / Female



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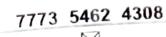
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പറ്റെ പ്രക്ഷ് നിയക്ക് പടത്രംന Unique Identification Authority of India

Address

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D/O D N Prakash #1 N-9-583.4 สา-พิเชี-9 รัชยา 4 พิตุษี ซึ่งคนี้ต่อเริ่าเรื่ Swathi, Kolekani 1st Cross Road, Urwa store, Mangalore, Dakshina Kannada, Ashoknagar(mr), Kamalaka, 575006





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www www.uidai.gov.in

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September 18, 2020

Mrs. Divya M Shetty Asst. Professor, MSNM Besant Institute of PG Studies, MSNM Besant Campus, Bondel, Mangalore – 575 008

Dear Mrs. Divya Shetty,

Sub: Order of Confirmation in the post of Asst. Professor

1. Consequent to your successful completion of Probation, I am pleased to inform you that your appointment to the post of Asst. Professor in our Institution is confirmed with retrospective effect from 26.08.2020.

2. From the date of confirmation, your basic pay is fixed at Rs.16,100/- per month in the pay scale of 15600-500-21600-600-34200-700-39100.

3. You will be entitled for allowances as fixed by the Management from time to time.

4. Your next increment will be due on 26.08.2021.

5. Deductions shall be effected from your salary as provided under Statutes/Rules governing the functioning of the Institution as well as Rules and Regulations framed by the Council of Management in force and amended from time to time.

6. Your appointment and conditions of service shall be governed by the Rules and Regulations of the Institution framed by the Council of Management in force and amended from time to time.

7. All terms and conditions contained in the letter of appointment on probation dated 21.08.2019 issued to you shall continue to be in force and effect, except for the following.

- a. Should you desire to resign from the service of the Institution, You shall give two months notice in writing to the Management of your intention to do so or pay two months salary in lieu of notice. Acceptance of resignation with a shorter notice period is left to the discretion of the Management.
- b. Any leave to your credit cannot be adjusted towards the period of notice unless permitted by the management in writing.

(Contd....2)

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ನೋಂದಾವಣೆ ಕ್ರಮ ಸಂಖ್ಯೆ / Enrollment No.: 1178/93871/23623

To దిచ్ఛ ఎచూ కోట్రి Divya M Shetty W/O Ganesh Bhandary #3-W-4-428/6 Flat No 104 Suvarna Residency New kadri Kambla Road Kadri Mangalore Bijai Mangalore Dakshina Kannada Karnataka 575004 9880965024



ನಿಮ್ಮ ಆಧಾರ್ ಸಂಖ್ಯೆ / Your Aadhaar No. :

4967 1019 5058

ಆಧಾರ್ - ಶ್ರೀಸಾಮಾನ್ಯನ ಅಧಿಕಾರ



ಭಾರತ ಸರ್ಕಾರ Government of India



ದಿವ್ಯ ಎಮ್ ಶೆಟ್ಪಿ Divya M Shetty ಜನ್ಮ ದಿನಾಂಕ / DOB : 24/05/1984 ಸ್ತ್ರೀ / Female



4967 1019 5058

ಆಧಾರ್ - ಶ್ರೀಸಾಮಾನ್ಯನ ಅಧಿಕಾರ

RECOME TAX DEPARTMENT



DIVYA M SHETTY

20/05/1984

Permanent Account Number RHOPS8357N BLR- 13465

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GOVT. OF INDIA

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-2-

- c. No resignation shall be accepted during the course of the academic year.
- d. You shall obtain and submit 'Clearance'/'No dues' certificate from the various departments as directed by the office of the Institution to commence with the exit
- formalities. e. No resignation shall be deemed to have come into effect unless the same is accepted in writing and letter relieving you from the services of the Institution is issued to you by the Management.

Yours sincerely

ncer

(Manel Annappa Nayak) Vice-President Chief Advisor Mottim Beograf Institute of FG Studies Boudel, MANGALORE 575 008.



Copy to: 1. The Secretary, WNES 2. The Director, MSNM Besant Institute of PG Studies, Bondel, Mangalore – 8

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Date: July 18, 2022

Dr. Shilpashri A., Devi Prasad House, Permude Village, Cross Padavu, MRPL Road, Bajpe, Mangalore – 574 509.

Dear Dr. Shilpashri,

Sub: Appointment order for the post of Assistant Professor on probation.

With reference to your application dated May 28, 2022 and the subsequent interview held, you are selected for appointment as Assistant Professor in Manel Srinivas Nayak Institute of Management on the following terms and conditions.

- 1. Your appointment is subject to the approval of Governing Council of the Management and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for duty on or before July 25th 2022 at 09.00AM. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs.50,000/- (Rupees fifty thousand only) per month.
- 4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your services are liable to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.
- 5. During the period of your probation, your services in the Institution may also be terminated by either side giving two months' notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service as framed/laid down by the Council of Management from time to time.

(Contd.....2)

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- -2-
- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 5.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Correspondent of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
- 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
- 14. During the course of the academic year, you are not entitled to go on long leave unless on emergency and also you shall not leave the job till the end of the academic semester.
- 15. Any other work which shall be assigned by the head of the Institution / by the Management from time to time, shall be performed by you.
- 16. In the event of the grievances not been addressed in a fair manner within a reasonable period, you can use the good offices of the higher authorities.
- 17. You will report to the Director, Manel Srinivas Nayak Institute of Management and carry out your duties as per the directions and to the satisfaction of the Director of the Institution.
- 18. Any communication to the office bearers of the Management with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through the Director. Any kind of direct communication with the Management will not be entertained.
- 19. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

(Contd....3)

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-3-

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

- a. Copy of document regarding your proof of age
- b. Copy of documents regarding your qualification.
- c. Copy of experience certificate, if any
- d. Such other documents substantiating the statements made by you in your application.
- e. Identity documents

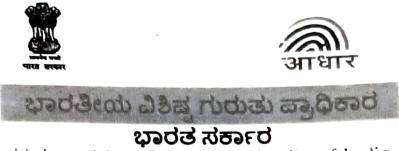
The aforementioned documents shall be accompanied by their originals for verification and returned.

Yours sincerely,

Vige President Women's National Education Society

Copy to: 1. The Director, Manel Srinivas Nayak Institute of Management.

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Unique Identification Authority of India Government of India

ನೋಂದಾವಡೆ ಕ್ರಮ ಸಂಖ್ಯೆ / Enrollment No.: 1118/52006/39176

To buy be extension Shilpashri Ashok D/O: Ashok Kumar Boloor 2-21-1643/5, Shubham Pais Hills Ladyhill Mangalore Ashoknagar(mr) Mangalore Dakshina Kannada Kamataka 575006 9538784537

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ನಿಮ್ಮ ಆಧಾರ್ ಸಂಖ್ಯೆ / Your Aadhaar No. :

2816 2015 8168

ಆಧಾರ್ - ಶ್ರೀಸಾಮಾನ್ಯನ ಅಧಿಕಾರ



Government of India ಶಿಲ್ಪಕ್ರೀ ಲಶೋಕ್ Shilpashri Ashok ಜನ್ಮ ದಿನಾಂಕ / DOB : 01/04/1989 ಸ್ತ್ರೀ / Female

ಬಾರತ ಸರ್ಕಾರ



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आयकर विमाग



भारत

सरकार

GOVT. OF INDIA

INCOME TAX DEPARTMENT

SHILPASHRI A ASHOK KUMAR BOLOOR

01/04/1989

Permanent Account Number

AWOPA6648N





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ವಿಳಾಸ: 570: ಲೈಕಂಪಾಡಿ ಅಬ್ದುರ್ ಖಾದರ್. 99-34ಈ/1,ಸೈಟ್ ನಂ-193 9ನೇ ಬ್ಲಾಕ್, ಕಾಟಿಪಳ್ಳ, ಮಂಗಳೂರು ಕತಿಪಲ್ಲ. ದಕ್ಷಿಣ ಕನ್ನಡ, ಕರ್ನಾಟಕ 575030 Address: S/O: Baikampady Abdul Khadar, #9-34E/1,Site No-193, 9th Block, Katipalla, Mangalore, Dakshina Kannada, Katipalla, Karnataka, 575030

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अायकर विभाग INCOME TAX DEPARTMENT



भारत सरकार GOVT. OF INDIA

- MUDDASSIR KHADAR
- ABDUL KHADAR
- 03/08/1983 Permanent Account Number AQWPK6600J



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September 18, 2020

Mr. Muddassir Khadar, Asst. Professor, MSNM Besant Institute of PG Studies, MSNM Besant Campus, Bondel, Mangalore – 575 008

Dear Mr. Muddassir Khadar,

Sub: Order of Confirmation in the post of Asst. Professor

1. Consequent to your successful completion of Probation, I am pleased to inform you that your appointment to the post of Asst. Professor in our Institution is confirmed with

2. From the date of confirmation, your basic pay is fixed at Rs.16,100/- per month in the pay scale of 15600-500-21600-600-34200-700-39100.

3. You will be entitled for allowances as fixed by the Management from time to time.

4. Your next increment will be due on 31.08.2021.

5. Deductions shall be effected from your salary as provided under Statutes/Rules governing the functioning of the Institution as well as Rules and Regulations framed by the Council of Management in force and amended from time to time.

6. Your appointment and conditions of service shall be governed by the Rules and Regulations of the Institution framed by the Council of Management in force and

7. All terms and conditions contained in the letter of appointment on probation dated 21.08.2019 issued to you shall continue to be in force and effect, except for the following.

- a. Should you desire to resign from the service of the Institution, you shall give two months notice in writing to the Management of your intention to do so or pay two months salary in lieu of notice. Acceptance of resignation with a shorter notice period is left to the discretion of the Management.
- b. Any leave to your credit cannot be adjusted towards the period of notice unless permitted by the management in writing.

(Contd....2)

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WOMEN'S NATIONAL EDUCATION SOCIETY (REGD.) BESANT ADMINISTRATIVE OFFICE © : 2491914 : 2492068 E-mail : wnes.besant@gmail.com website: www.besant.edu.in wnes@besant.edu.in

-2-

- c. No resignation shall be accepted during the course of the academic year.
- d. You shall obtain and submit 'Clearance'/'No dues' certificate from the various departments as directed by the office of the Institution to commence with the exit formalities.
- e. No resignation shall be deemed to have come into effect unless the same is accepted in writing and letter relieving you from the services of the Institution is issued to you by the Management.

Yours sincerely

peer (Manel Annappa Nayak) Vice-President materia of PO Diudies' an advision and SE CTU 003.

Accepteel 23/09/2020

Copy to: 1. The Secretary, WNES 2. The Director, MSNM Besant Institute of PG Studies, Bondel, Mangalore – 8

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BESANT COMPLEX, KODIALBAIL, MANGALURU- 575 003. Fax : 0824-2492068



Date: July 01, 2022

Mrs. Sathvika H Shetty, 001 Classique apartments, Bunts hostel road, Mangalore - 575003

Dear Mrs. Satvika H Shetty,

Sub: Appointment order for the post of Assistant Professor on probation.

With reference to your application dated May 27, 2022 and the subsequent interview held, you are selected for appointment as Assistant Professor in Manel Srinivas Nayak Institute of Management on the following terms and conditions.

- 1. Your appointment is subject to the approval of Governing Council of the Management and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for duty on or before July 7th 2022 at 09.00AM. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs. 32,000/- (Rupees thirty two thousand only) per month.
- 4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your services are liable to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.
- 5. During the period of your probation, your services in the Institution may also be terminated by either side giving two months' notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service as framed/laid down by the Council of Management from time to time.

(Contd.....2)

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- -2-
- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 5.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Correspondent of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
- 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
- 14. During the course of the academic year, you are not entitled to go on long leave unless on emergency and also you shall not leave the job till the end of the academic semester.
- 15. Any other work which shall be assigned by the head of the Institution / by the Management from time to time, shall be performed by you.
- 16. In the event of the grievances not been addressed in a fair manner within a reasonable period, you can use the good offices of the higher authorities.
- 17. You will report to the Director, Manel Srinivas Nayak Institute of Management and carry out your duties as per the directions and to the satisfaction of the Director of the Institution.
- 18. Any communication to the office bearers of the Management with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through the Director. Any kind of direct communication with the Management will not be entertained.
- 19. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

(Contd....3)

Sponsors of :



-3-

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

- a. Copy of document regarding your proof of age
- b. Copy of documents regarding your qualification.
- c. Copy of experience certificate, if any
- d. Such other documents substantiating the statements made by you in your application.
- e. Identity documents

The aforementioned documents shall be accompanied by their originals for verification and returned.

Yours sincerely,

Vice President Women's National Education Society

Copy to: 1. The Director, Manel Srinivas Nayak Institute of Management.

Sponsors of :





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September 18, 2020

Mrs. Nanditha Sunil Kumar Asst. Professor, MSNM Besant Institute of PG Studies, MSNM Besant Campus, Bondel, Mangalore – 575 008

Dear Mrs. Nanditha,

Sub: Order of Confirmation in the post of Asst. Professor

1. Consequent to your successful completion of Probation, I am pleased to inform you that your appointment to the post of Asst. Professor in our Institution is confirmed with retrospective effect from 22.08.2020.

2. From the date of confirmation, your basic pay is fixed at Rs.16,100/- per month in the pay scale of 15600-500-21600-600-34200-700-39100.

3. You will be entitled for allowances as fixed by the Management from time to time.

4. Your next increment will be due on 22.08.2021.

5. Deductions shall be effected from your salary as provided under Statutes/Rules governing the functioning of the Institution as well as Rules and Regulations framed by the Council of Management in force and amended from time to time.

6. Your appointment and conditions of service shall be governed by the Rules and Regulations of the Institution framed by the Council of Management in force and amended from time to time.

7. All terms and conditions contained in the letter of appointment on probation dated 14.02.2019 issued to you shall continue to be in force and effect, except for the following.

- a. Should you desire to resign from the service of the Institution, you shall give two months notice in writing to the Management of your intention to do so or pay two months salary in lieu of notice. Acceptance of resignation with a shorter notice period is left to the discretion of the Management.
- b. Any leave to your credit cannot be adjusted towards the period of notice unless permitted by the management in writing.

(Contd....2)

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-2-

c. No resignation shall be accepted during the course of the academic year.

d. You shall obtain and submit 'Clearance'/'No dues' certificate from the various departments as directed by the office of the Institution to commence with the exit

e. No resignation shall be deemed to have come into effect unless the same is accepted in writing and letter relieving you from the services of the Institution is

issued to you by the Management.

Yours sincerely

(Manel Annappa Nayak) Vice-President Chief Advisor no ctudica

Copy to: 1. The Secretary, WNES 2. The Director, MSNM Besant Institute of PG Studies, Bondel, Mangalore – 8

Accepted

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भारत सरकार Government of India



नंदिता सुनिस बुग्मार Nanditha Sunil Kumar जन्म तारीख / DOB : 01/10/1979 स्त्री / Female

4431 9939 6029

आधार - सामान्य माणसाचा अधिकार



Unique Identification Authority of India

पत्ना 8 - 124 / 9 श्री शरव् डांबेल. मंगलौरे, अशोकनगर(मर), दक्षिणा कन्जडा, कर्नाटका, 575006 Address: 8 - 124 / 9 shri sharavu dambel, Mangalore, Ashoknagar(mr), Dakshina Kannada, Kamataka, 575008

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अगयकर विभाग INCOME TAX DEPARTMENT NANDITHA SUNIL

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(REGISTERED)

BESANT COMPLEX , KODIALBAIL , MANGALORE - 575 003

01-03-2010



Sponsors of : Besant Nursery School

Besant Higher Primary School

aic.

Besant National Girls' Pre-University College (with High School Section)

Beant Women's College

32

Besant Pre- University Evening College

^{Besant} First Grade Evening College

*

Manel Srinivas Nayak Memorial, Besant Institute of Post Graduate Studies, Bondel Pref.Narayan Kayarkatte, Chinmaya, Kuntikana, Bejai, Mangalore – 575004.

Otter of appointment

This is to inform you that subsequent to the interaction and discussions we had with you on two occasions in February 2010, the management of Manel Srinivas Nayak Memorial Besant institute of Post Graduate Studies, Bondel are pleased to appoint you as Professor and Director of the Institute on a consolidated salary of Rs.90,000/- (Rupees ninety thousand only) per month. You shall also be provided with a car and a driver.

You shall contribute 12% of your salary towards EPF with a matching management contribution of 12% on a salary limit of Rs.6500/- as per me EPF rules.

You will be on probation for a period of one year from the date of reporting for duty. You shall receive a month's notice or a month's salary in lieu thereof if your service is terminated during the probation period. If you resign from the post during the probation period, you are also liable to give a similar notice or a month's salary in lieu thereof. You will be confirmed in the offered post on satisfactory completion of your probation. Thereafter, your service can be terminated only with three month's notice or three month's salary in lieu thereof from either side. Normally, the Director of the institute is not relieved of his duties in the middle of the academic term so as to avoid inconvenience to the students and to prevent disruption in the institute administration.

Your appointment in the institute is full time and you shall seek the permission of the management to take up any consultancy or other professional assignments, paid or unpaid; as per the institute rules.

At the time of reporting for duty you are required to produce documents in the original (for verification) in confirmation of age.

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BESANT COMPLEX . KODIALBAIL . MANGALORE - 575 003



Sponsors of :

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nel Srinivas Nayak morial Besant Institute Post Graduate Studies,

qualification, experience and other statements made by you and copies of the same (for the institute file). If any declaration given or information furnished by you is incorrect and if you have willfully suppressed any material information, your service will be terminated forthwith and without notice.

During the period of your service at the institute, you will be bound by the rules and regulations framed by the institute authorities from time to time.

You are expected to report for duty at the earliest and not later than the 29th of March 2010, unless the time is extended by the management

If you accept this offer of appointment you may kindly sign the enclosed duplicate copy of the appointment letter in token of acceptance and forward it to the Secretary, Women's National Education Society, Kodialbail, Mangalore, within one week of the receipt of this appointment letter

Yours sincerely.

Arau Vice-President, W.N.E.S

And

Chief Advisor, M.S.N.M. Besant institute of PG Studies. Fice Pravidani VENKEN'S NATIONAL EDUCATION SUCIET MANGALOBE - 575 083

Copy to 1) The Secretary.

WNES.

2) Copy for the institute File

Accepted with thanks (In anectrum 413/2010 (K. Marayan).

10P



(REGISTERED)

2492068 4271050 E-mail : wnes@oneindia.in

(i): 2491914

Website : www.wnesbesant.in

BESANT COMPLEX, KODIALBAIL, MANGALORE - 575 003 Fax: 0824-2492068

Date: August 3, 2016



Sponsors of :

Besant Nursery School

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* Besant English School

Besant National High School (Kannada Medium)

Besant National Pre-University College Besant Women's College Besant Evening College Manel Srinivas Nayak

Memorial Besant Institute of Post Graduate Studies,

Mr. Prashanth Kumar A., S/o. Mr. A. Prabhakar Bhat. Alape Guthu House, Hemavathi Nagar. Landlinks Layout. Padil Post. Mangalore - 575 007.

Dear Mr. Prashanth Kumar.

Sub: Appointment order for post of Lecturer on probation.

With reference to your application dated 29th July 2016 and the interview held on 2nd August 2016, you are selected for appointment as Lecturer in our Institution on the following terms and conditions.

- 1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for dulty on 1st September 2016 at 9.30 a.m. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs. 28,000/- per month.
- 4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your sevices are laible to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.
- 5. During the period of your probation, your services in the Institution may also be terminated by either side giving one month's notice or paying one month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service of the Institution as framed/laid down by the Council of Management from time to time.

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(REGISTERED)

(C): 2491914 2492068 4271050 E-mail : wnes@oneindia.in

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BESANT COMPLEX , KODIALBAIL, MANGALORE - 575 003 Fax: 0824-2492068



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Besant English School

Besant National High School (Kannada Medium)

Besant National Pre-University College

*

Besant Women's College Besant Evening College

Manel Srinivas Nayak Memorial Besant Institute of Post Graduate Studies,

-2-

- 7. Your appointment in the Institution is full-time and your duty hours wood the from 09.00 a.m. to 05.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00 p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any ratio or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Secretary of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management end the Institution as amended from time to time.

12. You will be entitled to benefits of EPF and Gratuity as statutorily applieable.

- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
- 14. You will report to the HOD/Departmental Head/In-charge in the discharge of your duties. However, you shall also carry out your duties as par the direction and to the satisfaction of the Director of the Institution.
- 15. Any communication to the Head of the Institution /Secretary with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through your HOD/Departmental Head /In-charge. Any kind of direct communication with the Head of Institution/Secretary will not be entertained.

(Const......3)



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^{Besant} National ^{Pre-University} College

Besant Women's College

Besant Evening College

^{Manel} Srinivas Nayak ^{Memorial} Besant Institute ^{of Post} Graduate Studies, ^{Bondel} 16. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

-3-

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

a. Copy of document regarding your proof of age

b. Copy of documents regarding your qualification.

c. Copy of experience certificate, if any

d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their orginals for verification and return.

Yours sincerely

Oun (Manel Annappa Nayak) Vice-President, W.N.E.S. & Chief Advisor – PG Programmes Vice President

NOMEN'S NATIONAL FOUCATION SOCIETY(R) Kodiatoan Mangatore-575 003

Copy to: 1. The Secretary, WNES. 2. The Director, MSNM Besant Institute of PG Studies, Mangalore – 8

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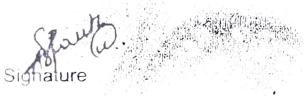
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PRASHANTH KUMAR A ALAPE PRABHAKARBHAT

01/05/1985

Permanent Account Number

APLPP0983K







BESANT ADMINISTRATIVE OFFICE



: 2492068 E-mail : wnes.besant@gmail.com website: www.besant.edu.in wnes@besant.edu.in

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BESANT COMPLEX, KODIALBAIL, MANGALURU- 575 003. Fax: 0824-2492068



November 12, 2021

Dr. Sharan Kumar Shetty, Associate Professor. Manel Srinivas Nayak Institute of Management, MSNM Besant Campus, Bondel, Mangalore - 575 008

Dear Dr. Sharan Shetty,

Sub: Order of Confirmation in the post of Associate Professor _____

1. Consequent to your successful completion of Probation, I am pleased to inform you that your appointment to the post of Associate Professor in our Institution is confirmed with retrospective effect from 31.08.2021.

2. From the date of confirmation, your basic pay is fixed at Rs.38,522/- per month in the pay scale of 37400-67000.

3. You will be entitled for allowances as fixed by the Management from time to time.

4. Your next increment will be due on 31.08.2022

5. Deductions shall be effected from your salary as provided under Statutes/Rules governing the functioning of the Institution as well as Rules and Regulations framed by the Council of Management in force and amended from time to time.

6. Your appointment and conditions of service shall be governed by the Rules and Regulations of the Institution framed by the Council of Management in force and amended

7. All terms and conditions contained in the letter of appointment on probation dated 25.08.2020 issued to you shall continue to be in force and effect, except for the following.

- a. Should you desire to resign from the service of the Institution, you shall give two months notice in writing to the Management of your intention to do so or pay two months salary in lieu of notice. Acceptance of resignation with a shorter notice period is left to the discretion of the Management.
- b. Any leave to your credit cannot be adjusted towards the period of notice unless

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- -2-
- c. No resignation shall be accepted during the course of the academic year.
- d. You shall obtain and submit 'Clearance'/'No dues' certificate from the various departments as directed by the office of the Institution to commence with the exit formalities.
- e. No resignation shall be deemed to have come into effect unless the same is accepted in writing and letter relieving you from the services of the Institution is issued to you by the Management.

Yours sincerely

(Manel Annappa Nayak) Vice President

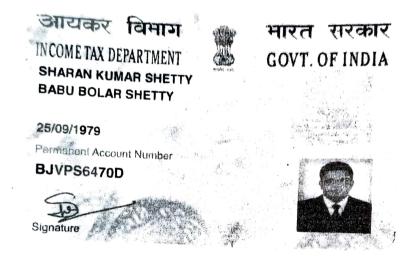
Vice President WOMEN'S NATIONAL EDUCATION SOCIETY(R) Kodialbaii, Mangalore-575 003

> Copy to: 1. The Secretary, WNES 2. The Director, Manel Srinivas Nayak Institute of Management



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BESANT COMPLEX, KODIALBAIL. MANGALURU - 575 003. Fax: 0824-2492068



Ms. Reema Agnes Frank, W/o. Melvin D'Souza, Divine Grace. Behind Loretto Church, Loretto Post, Bantwal Taluq - 574211.

Dear Ms. Reema.

Sub: Appointment order for post of Asst. Professor on probation.

With reference to your application dated 16th January 2019 and the interview held on 8th February 2019, you are selected for appointment as Asst. Professor in our Institution on the following terms and conditions.

- 1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for duty on 15th July 2019. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid the following salary in the pay scale of Rs. 15,600-500-21,600-600-34200-700-39100.

Basic: Rs.18,100.00 DA : Rs.15,385.00 HRA: Rs. 1,810.00 Total: Rs.35,295.00

4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your sevices are laible to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.

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- 5. Your services in the Institution may also be terminated by either side giving two month's notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service of the Institution as framed/laid down by the Council of Management from time to time.
- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 05.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00 p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
 - 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Secretary of the Institution.
 - 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
 - 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
 - 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
 - 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
 - 14. You will report to the HOD/Departmental Head/In-charge in the discharge of your duties. However, you shall also carry out your duties as per the direction and to the satisfaction of the Director of the Institution.

(Contd...3)

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-3-

- 15. Any communication to the President/Secretary with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through the Director. Any kind of direct communication with the President/Secretary will not be entertained.
- 16. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

a. Copy of document regarding your proof of age

b. Copy of documents regarding your qualification.

c. Copy of experience certificate, if any

d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their orginals for verification and return.

Yours sincerely

The second

(Manel Annappa Nayak) Vice-President, W.N.E.S. & Chief Advisor – PG Programmes

Copy to: 1. The Secretary, WNES. 2. The Director, MSNM Besant Institute of PG Studies, Mangalore-8

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REEMA AGNES FRANK

NCOME TAX DEPARTMENT

विभाग

मारत सरकार

GOVT. OF INDIA

28/09/1984 Permanent Account Number

AAOPF0732A

Signature







ನೋಂದಾವಣೆ ಕ್ರಮ ಸಂಖ್ಯೆ / Enrollment No.: 0821/82181/07177

To రిణమా లగ్షిణా థ్రాంతో Reema Agnes Frank W/O: Melvin Anthony D'Souza #Divine Grace Behind Loretto Church Loretto Post Amtady Bantwal Dakshina Kannada Karnataka 574211 8150021686 MA578866613FT



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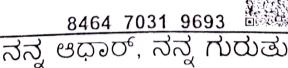
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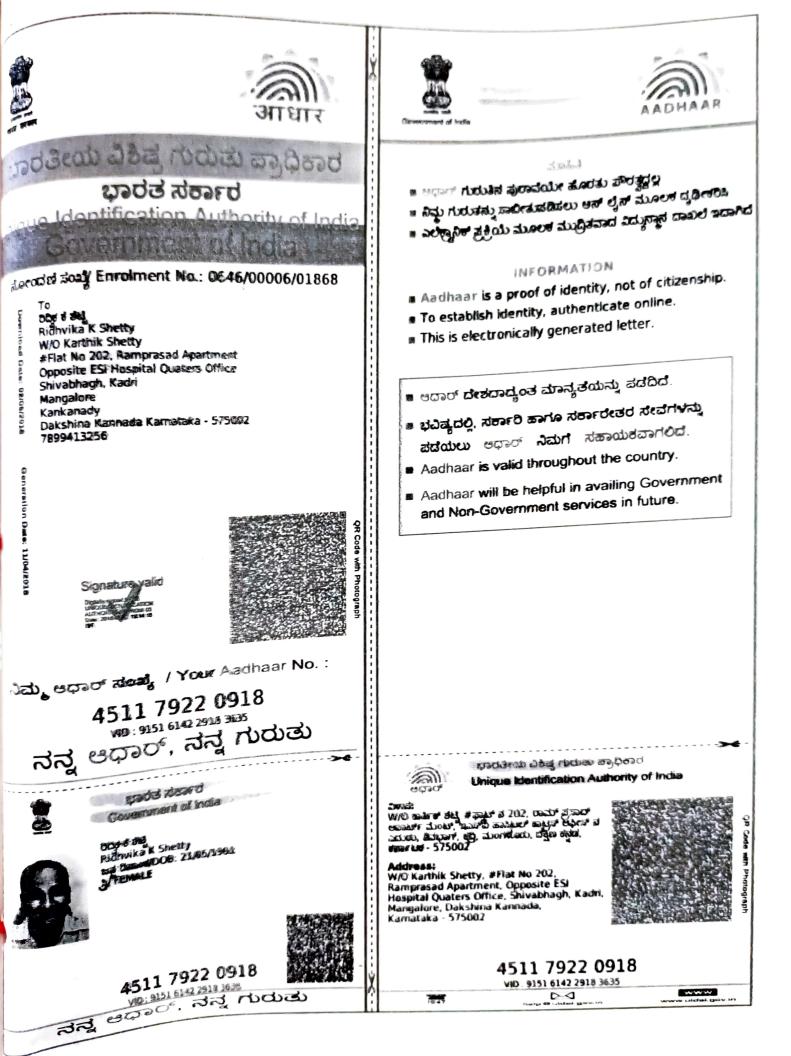
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ಭಾರತ ಸರ್ಕಾರ Government of India ರೀಮಾ ಲಗ್ನೇಸ್ ಫ್ರಾಂಕ್ Reema Agnes Frank ಜನ್ಮ ದಿನಾಂಕ / DOB : 28/09/1984 ಸ್ರೀ / Female









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BESANT COMPLEX, KODIALBAIL, MANGALURU- 575 003. Fax: 0824-2492068



September 18, 2020

Mrs. Ridhvika Shetty, Asst. Professor. MSNM Besant Institute of PG Studies. MSNM Besant Campus, Bondel, Mangalore - 575 008

Dear Mrs. Ridhvika Shetty,

Sub: Order of Confirmation in the post of Asst. Professor

1. Consequent to your successful completion of Probation, I am pleased to inform you that your appointment to the post of Asst. Professor in our Institution is confirmed with retrospective effect from 26.08.2020.

2. From the date of confirmation, your basic pay is fixed at Rs.16,100/- per month in the pay scale of 15600-500-21600-600-34200-700-39100.

3. You will be entitled for allowances as fixed by the Management from time to time.

4. Your next increment will be due on 26.08.2021.

5. Deductions shall be effected from your salary as provided under Statutes/Rules governing the functioning of the Institution as well as Rules and Regulations framed by the Council of Management in force and amended from time to time.

6. Your appointment and conditions of service shall be governed by the Rules and Regulations of the Institution framed by the Council of Management in force and amended from time to time.

7. All terms and conditions contained in the letter of appointment on probation dated 21.08.2019 issued to you shall continue to be in force and effect, except for the following.

- a. Should you desire to resign from the service of the Institution, You shall give two months notice in writing to the Management of your intention to do so or pay two months salary in lieu of notice. Acceptance of resignation with a shorter notice period is left to the discretion of the Management.
- b. Any leave to your credit cannot be adjusted towards the period of notice unless permitted by the management in writing.

(Contd....2)

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- -2-
- c. No resignation shall be accepted during the course of the academic year.
- d. You shall obtain and submit 'Clearance'/'No dues' certificate from the various departments as directed by the office of the Institution to commence with the exit formalities.
- e. No resignation shall be deemed to have come into effect unless the same is accepted in writing and letter relieving you from the services of the Institution is issued to you by the Management.

Yours sincerely

neller

(Manel Annappa Nayak) Vice-President Chief Advisor

Copy to: 1. The Secretary, WNES 2. The Director, MSNM Besant Institute of PG Studies, Bondel, Mangalore – 8



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BESANT COMPLEX, KODIALBAIL, MANGALURU- 575 003. Fax : 0824-2492068



Date: July 18, 2022

Mr. Mohammad Musthafa, Door No. 1-116/64, Souhardha Nagara, Kolambe, Old Airport Road, Mangalore – 574142.

Dear Mr. Mohammad Musthafa,

Sub: Appointment order for the post of Assistant Professor on probation.

With reference to your application dated May 28, 2022 and the subsequent interview held, you are selected for appointment as Assistant Professor in Manel Srinivas Nayak Institute of Management on the following terms and conditions.

- 1. Your appointment is subject to the approval of Governing Council of the Management and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for duty on or before July 25th 2022 at 09.00AM. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs. 32,000/- (Rupees thirty two thousand only) per month.
- 4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your services are liable to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.
- During the period of your probation, your services in the Institution may also be terminated by either side giving two months' notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service as framed/laid down by the Council of Management from time to time.

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- -2-
- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 5.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Correspondent of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
- 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
- 14. During the course of the academic year, you are not entitled to go on long leave unless on emergency and also you shall not leave the job till the end of the academic semester.
- 15. Any other work which shall be assigned by the head of the Institution / by the Management from time to time, shall be performed by you.
- 16. In the event of the grievances not been addressed in a fair manner within a reasonable period, you can use the good offices of the higher authorities.
- 17. You will report to the Director, Manel Srinivas Nayak Institute of Management and carry out your duties as per the directions and to the satisfaction of the Director of the Institution.
- 18. Any communication to the office bearers of the Management with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through the Director. Any kind of direct communication with the Management will not be entertained.
- 19. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

(Contd....3)

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-3-

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

- a. Copy of document regarding your proof of age
- b. Copy of documents regarding your qualification.
- c. Copy of experience certificate, if any
- d. Such other documents substantiating the statements made by you in your application.
- e. Identity documents

The aforementioned documents shall be accompanied by their originals for verification and returned.

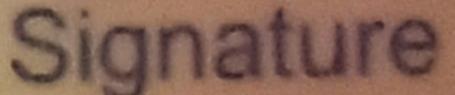
Yours sincerely,

Vice President Women's National Education Society

Copy to: 1. The Director, Manel Srinivas Nayak Institute of Management.

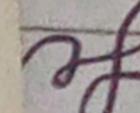
Sponsors of :

आयकर विमाग INCOME TAX DEPARTMENT MOHAMMAD MUSTHAF IBRAHIM 12/11/1993 Permanent Account Number BUNPM3271R









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To வீலைக்கூன் கல்லாதன் Mohammad Musthaf S/O Ibrahim 1-116/64 Souharda Nagara Punarvasathi Colony Near Old Airport Road Bajpe Kolambe Bajpe Kol ambe Kolambe Dakshina Kannada Karnataka 574142 7760232473

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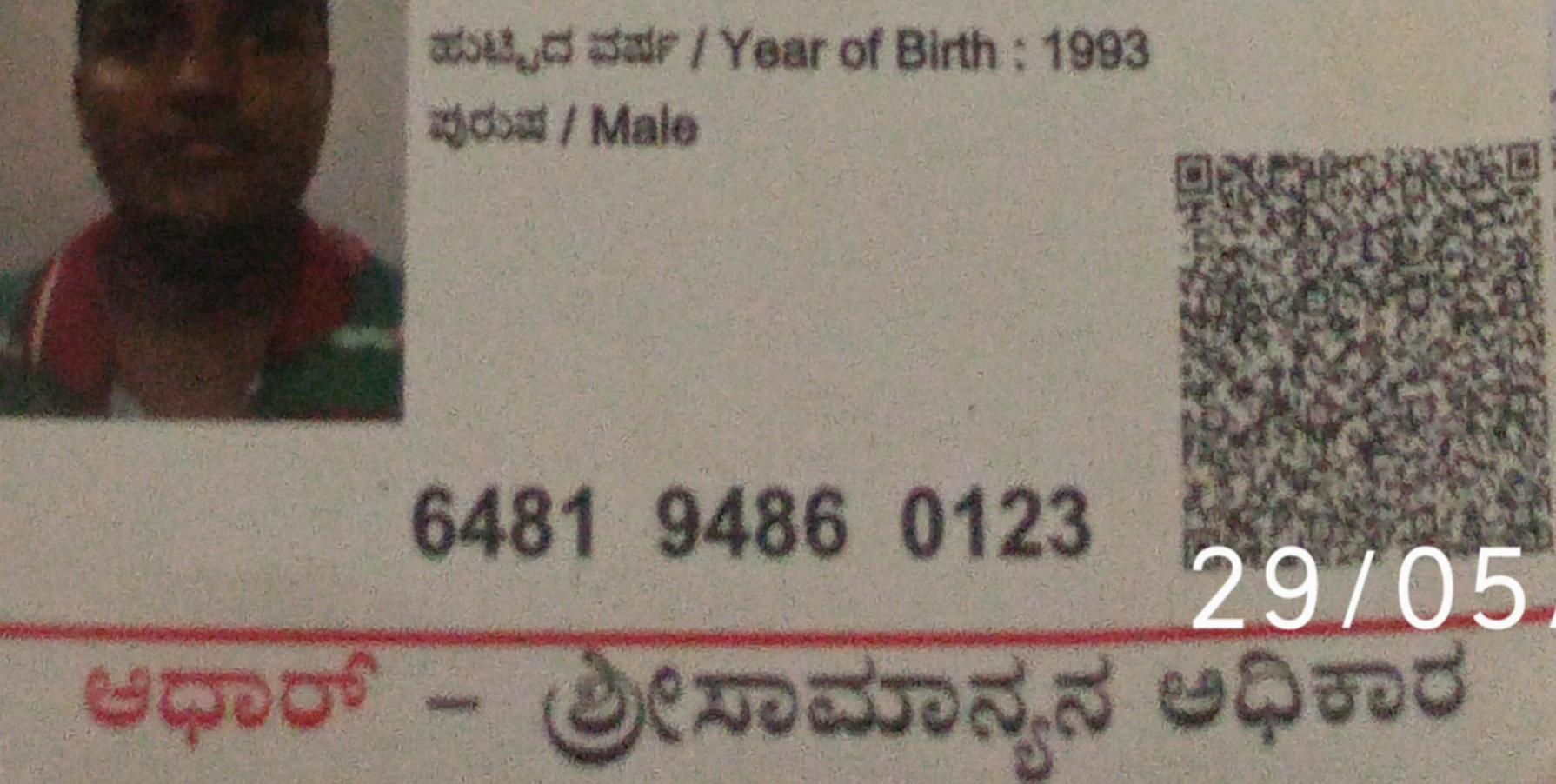


ವಿಮ್ಮ ಆಧಾರ್ ಸಂಖ್ಯೆ / Your Aadhaar No. : 6481 9486 0123 ಆಧಾರ್ – ಶ್ರೀಸಾಮಾನ್ಯನ ಅಧಿಕಾರ

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GOVERNMENT OF INDIA

ದೂಹಮ್ಮದ್ ಮುಸ್ರಾಫ್ Mohammad Musthaf





MANEL SRINIVAS NAYAK INSTITUTE of MANAGEMENT

MSNIM Besant Campus, Bondel, Mangaluru – 575 008, D.K. District, Karnataka State, India (Affiliated to Mangalore University, Approved by AICTE & Accredited by NAAC with 'A Grade) (Sponsored by: Women's National Education Society)

Ref: No. Society/D/50/2023

Date: June 26, 2023

To: The Secretary WNES.

Dear Sir,

Sub: Regarding confirmation of Dr. Shilpi Saha, Asst. Professor

This is with reference to our letter No. Society/D/48/2023 dated June 3, 2023 regarding the above mentioned matter and your subsequent note dated 23.6.2023 intimating to send the draft confirmation order. Accordingly, we are hereby forwarding the draft confirmation order of Dr. Shilpi Saha.

As the salary will be fixed by the management, we have not mentioned the same in the draft.

We request you to kindly let us know the salary for Dr. Shilpi Saha, so that we can prepare the Confirmation order.

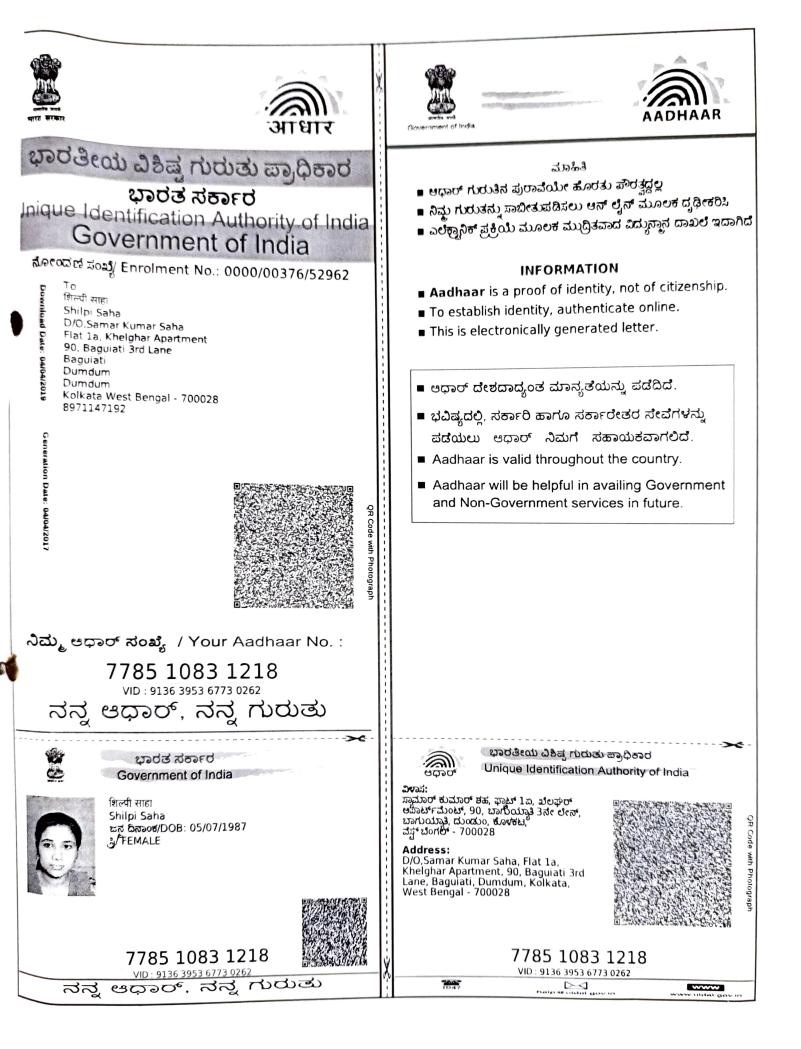
Thank you,

With regards,

Yours Sincerely,

Dr. Molly S. Chaudhuri Director

Copy to: The President, WNES & Chief Advisor - MSNIM





INCOME TAX DEPARTMENT

SHILPI SAHA SAMAR KUMAR SAHA 05/07/1987

Permanent Account Number

DMZPS6692N

Shilfi Saha Signature





GOVT. OF INDI





MANEL SRINIVAS NAYAK MEMORIAL No. 2031 BESANT INSTITUTE OF POSTGRADUATE STUDIES

(Affiliated to Mangalore University and approved by AICTE) **BESANT VIDYA KENDRA, BONDEL, MANGALORE - 575 008**

(Sponsored by: Women's National Education Society)

manmbesant.com * E-mail: msnmbesant@gmail.com * Phone: 0824 - 2482668 / 69 * Fax 0824 - 2482669 E INWBVK

Date: December 13, 2010

Mr. Ravisha B. Faculty, MSNM Besant Institute of PG Studies. Besant Vidya Kendra, Bondel. Mangalore - 575 008.

Dear Mr. Ravish,

I am happy to convey the decision of the Governing Council of MSNM Besant Institute of PG Studies, to confirm your services as Faculty at our postgraduate Institution MSNM Besant Instituté of PG Studies at Besant Vidya Kendra, Bondel, with retrospective effect from 01.10.2010. The Council has also approved your annual increment of Rs.325/- p.m. with effect from that day.

All the other terms and conditions will remain same as per the appointment order issued to you on 09.09.2009. I wish that you will continue to serve this institution and also grow with it.

With best wishes

Yours sincerely,

Sharen-

(Dr. Narayan K.) Director

MSNM RECANT (NOTICITY D. C. STUDUS BEGANE VIDYA KENLINA BONDEL MANGALORE

Ravisha. B

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Government of India

ರವೀಶ ಬಿ Ravisha B ಹುಬ್ರೆದ ವರ್ಷ / Year of Birth : 1985 ಪುರುಷ / Male



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2492068 4271050 Email: wnes.besant@gmail.com

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BESANT COMPLEX, KODIALBAIL, MANGALORE - 575 003 Fax : 0824 - 2492068

Date: September 14, 2017

Mr. Robin M. Shinde, "La Paradiso", Bhatrakodi House Road, Behind Bondel Church, Bondel, Mangalore – 575 008

Dear Mr. Robin Shinde,

Sub: Appointment order for post of Lecturer on probation.

With reference to your application dated 1st August 2017 and the interview held on 22nd August 2017, you are selected for appointment as Lecturer in our Institution on the following terms and conditions.

- 1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for duty on or before 21st September 2017. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs. 34,000/- per month.
- 4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your sevices are laible to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.
- 5. Your services in the Institution may also be terminated by either side giving two month's notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service of the Institution as framed/laid down by the Council of Management from time to time.

Sponsors of :

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BESANT COMPLEX, KODIALBAIL, MANGALORE - 575 003 Fax : 0824 - 2492068



- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 05.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00 p.m. on Saturdays.
 - 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
 - 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Secretary of the Institution.
 - 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
 - 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
 - 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
 - 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
 - 14. You will report to the HOD/Departmental Head/In-charge in the discharge of your duties. However, you shall also carry out your duties as per the direction and to the satisfaction of the Director of the Institution.

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Sponsors of :

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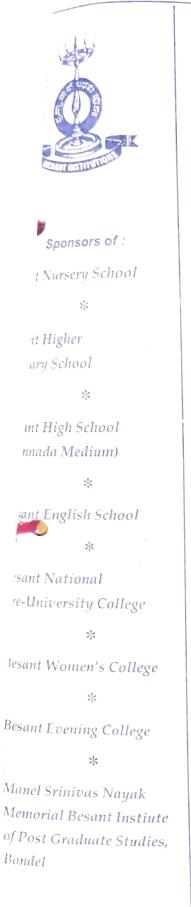


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2492068 4271050 Email: wnes.besant@gmail.com

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BESANT COMPLEX, KODIALBAIL, **MANGALORE - 575 003** Fax: 0824 - 2492068



15. Any communication to the Head of the Institution /Secretary with regard to any grievance that you may have with regard to/during the course of your service in the Institution shall be routed /forwarded through your HOD/Departmental Head /In-charge. Any kind of direct communication with the Head of Institution/Secretary will not be entertained.

-3-

16. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

a. Copy of document regarding your proof of age

b. Copy of documents regarding your qualification.

c. Copy of experience certificate, if any

d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their orginals for verification and return.

Yours sincerely

m (Manel Annappa Nayak) Vice-President, W.N.E.S. & Chief Advisor – PG Programmes Chief Advisor SN# Desant Institute of PG Studies SUNGEL MANGALORE 575 008

Accepteel. Blunde

Copy to: 1. The Secretary, WNES. 2. The Director, MSNM Besant Institute of PG Studies, Mangalore-8







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ನೋಂದಾವಣೆ ಕ್ರಮ ಸಂಖ್ಯೆ / Enrolment No.: 1189/10119/26355

Τo ರೋಬಿನ್ ಮನೋಹರ್ ಶಿಂದೆ

- Nobin Manohar Shinde
- 2-95/5 La Paradiso Bhatrakodi House Road
- S/O Manohar Krishna Shinde 2-95/5 La Paradiso Bhatrakoo Behind Bondel Church Bonde Behind Bondel Church Bondel Mangalore

Bondel Dakshina Kannada Karnataka 575008 9740612734





ನಿಮ್ಮ ಆಧಾರ್ ಸಂಖ್ಯೆ 🖊 Your Aadhaar No. :

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ರೋಬಿನ್ ಮನೋಹರ್ ಶಿಂದೆ Robin Manohar Shinde ಮಟದ ವರ್ಷ / Year of Birth : 1981 ಪುರುಷ / Male



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INCOME TAX DEPARTMENT

ROBIN MANOHAR SHINDE

MANOHAR KRISHNA SHINDE

28/11/1981 Permanent Account Number

BCVPS8297R





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GOVT. OF INDIA



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WOMEN'S NATIONAL EDUCATION SOCIETY (REGD.)

BESANT ADMINISTRATIVE OFFICE

O: 2491914: 2492068 E-mail : wnes.besant@gmail.com website: www.besant.edu.in wnes@besant.edu.in



BESANT COMPLEX, KODIALBAIL, MANGALURU- 575 003. Fax: 0824-2492068



Date: 20 October, 2020

Mr. Sajan M, S/o Mr. Harish Acharya, Gowri Ganesh Kripa, Kolnadu Village, Kudthamugeru Post, Bantwal taluk, Dakshina Kannada- 574323 Karnataka.

Dear Mr. Sajan,

Sub: Appointment order for the post of Assistant Professor & Training & Placement Officer on probation.

With reference to your application dated 21.09.2020 and the interview held on 28.09.2020, you are selected for appointment as Assistant. Professor and Training & Placement Officer in our Institute, Manel Srinivas Nayak Institute of Management, Bondel, promoted by Women's National Education Society, (WNES) on the following terms and conditions.

- 1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our Institute as well as your discipline.
- 2. You are required to report for duty on or before 2nd November 2020. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid the following salary in the pay scale of Rs. 15,600-500-21,600-600-34200-700-39100.

Basic: Rs.15,600.00 DA : Rs.13,260.00 HRA: Rs. 1,560.00 Total: Rs.30,420.00

4. Initially you will be on probation for a period of one year from the date of your joining the Institute and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your services are liable to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.

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Sponsors of :

* Besant Higher Primary School * Besant High School (Kannada Medium) * Besant English School Besant Inghet And Besant English School & Besant Women's College & Besant Evening College Manel Srinivas Nayak Memorial Besant Institute of Post Graduate Studies, Bondel

WOMEN'S NATIONAL EDUCATION SOCIETY (REGD.)

BESANT ADMINISTRATIVE OFFICE

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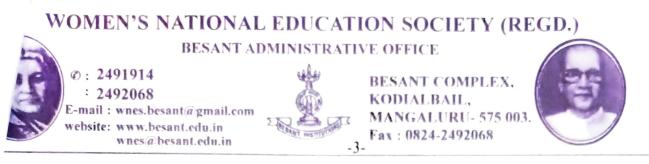
BESANT COMPLEX. KODIALBAIL, MANGALURU- 575 003. Fax: 0824-2492068

- -2-
- 5. Your services in the Institute may also be terminated by either side giving two months' notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institute, you shall also be bound by the Service Rules of the Institute as framed/laid down by the Management from time to time.
- 7. Your appointment in the Institute is full-time and your normal duty hours would presently be from 09.00 a.m. to 05.00 p.m. on all working days of the Institute and from 09.00 a.m. to 01.00 p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institute, you shall not undertake any paid or unpaid work related or unrelated to the Institute, beyond your specified duties, without obtaining permission in writing from the Director of the Institute / Secretary of WNES.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institute framed/laid down by the Management of the Institute as amended from time to time.
- 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.

(Contd...3)

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- 14. You will report to the Director and carry out your duties as per the direction and to the satisfaction of the Director of the Institute.
- 15. Any communication to the President/Secretary of WNES with regard to any grievance that you may have with regard to/during the course of your service in the Institute shall be routed /forwarded through the Director of the Institute. Any kind of direct communication with the President/Secretary of WNES will not be entertained.
- 16. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institute. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.
- 17. You will be bound to observe strict secrecy with regard to the matters handled by you in the Institute. You will also maintain confidentiality with regard to all matters pertaining to the institute and its affairs, while in service or after retirement, resignation or discharge.
- 18. As Training & Placement officer, your duties, broadly, are as follows:
 - a) You are responsible for Training and placement of the students of MBA, and other PG and UG courses in the Besant Group of institutions.
 - b) You will liaison with industries and invite them for campus recruitments
 - c) You will conduct off campus/pool drives if student strength is less.
 - d) You will conduct Lateral recruitment/Diploma/degree drives to maintain relationship with company.
 - e) You will arrange internships for students and organize with reputed industries, businesses and organizations for tie-ups with the institute.
 - f) You will arrange for industrial visits if required by the departments.
 - g) You will look after the training needs of students so as to facilitate their selection in campus recruitments.
 - h) You will coordinate and maintain contact with Alumni by arranging Alumni meets, talks, and providing off campus support to Alumni even after they leave college.

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Sponsors of :

Besant Higher Primary School School Besant High School (Kannada Medium) Besant English School
 Besant National Pre-University College Besant Women's College Besant Evening College
 Manel Srinivas Nayak Memorial Besant Institute of Post Graduate Studies, Bondel

WOMEN'S NATIONAL EDUCATION SOCIETY (REGD.)

BESANT ADMINISTRATIVE OFFICE

D: 2491914 : 2492068

E-mail : wnes.besant@gmail.com website: www.besant.edu.in wnes@besant.edu.in



BESANT COMPLEX. KODIALBAIL. MANGALURU- 575 003. Fax: 0824-2492068



-4-

- i) You will conduct workshops, guest lectures for students to help them get an insight to the industry.
- j. You will maintain student data of all the institutes as well as pool colleges in order to facilitate placements.
- k. Collect feedback on the current needs of the prospective employers and help institute devise strategies to meet such needs, in addition to actively involving yourself in such efforts to make students more employable.
- 1. Any other job that the Director may assign to you such as training in soft skills, communication and also in the academic areas of teaching and related activities, as an Assistant Professor in the institute.
- m. You will maintain a daily report of all your activities and report to the Director on a weekly basis or as directed by the Director.

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institute along with the following documents.

a. Copy of document regarding your proof of age

b. Copy of documents regarding your qualification.

c. Copy of experience certificate, if any

d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their originals for verification and returned.

Yours sincerely

(Manel Annappa Nayak)

Vice-President, W.N.E.S. & Chief Advisor – PG Programmes Vice President WOMEN'S NATIONAL FEUCATION SOCIETY(R) Kodialban Mangalore-575.003

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Copy to: 1. The Secretary, WNES. 2. The Director, MSN Institute of Management,

Mangalore-8

Sponsors of :

♦ Besant Higher Primary School ♦ Besant High School (Kannada Medium) ♦ Besant English School * Besant National Pre-University College * Besant Women's College * Besant Evening College Manel Srinivas Nayak Memorial Besant Institute of Post Graduate Studies, Bondel

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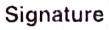
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HARISHA ACHARYA

13/05/1992

Permanent Account Number

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(REGISTERED)

2492068 4271050 E-mail : wnes@oneindia.in

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Website : www.wnesbesant.in

BESANT COMPLEX , KODIALBAIL , MANGALORE - 575 003 Fax : 0824-2492068



Sponsors of : Besant Nursery School * Besant Higher Primary School * Besant English School * Besant National Girls' Pre-University College (with High School Section)

Besant Women's College

*

Besant Pre- University Evening College

 *

Besant First Grade Evening College

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Manel Srinivas Nayak Memorial Besant Institute of Post Graduate Studies, Bondel Mr. Suresh Shenoy, Lecturer, MSNM Besant Institute of PG Studies, Bondel, <u>Mangalore.</u>

Dear Mr. Suresh Shenoy

Sub: Confirmation of services

We refer to the appointment order dated December 8, 2011 and your joining the institute as lecturer on 15.12.2011.

We are happy to inform you that the management is pleased to confirm your servies with effect from 15.12.2012 after the completion of your probationary period. We are pleased to increase your salary to Rs.22,000/- with effect from 15.12.2012.

Please note that here after you will be governed by all the rules and regulations applicable to regular permanent employees.

We wish you all the best.

Yours sincerely,

(Manel Annappa Nayak), Vice-President, WNES Chief Advisor MSNChief Advisor PG Programmes Bondel, MAWGALORE - 575 0

Copy to: 1. The Secretary, WNES

Received Copy

January 17, 2013

आयकर विमाग

INCOME TAX DEPARTMENT

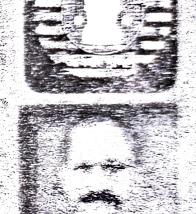
SURESH SHENOY

ANANTHA SHENOY

25/07/1967

Permanent Account Number BCVPS9466E

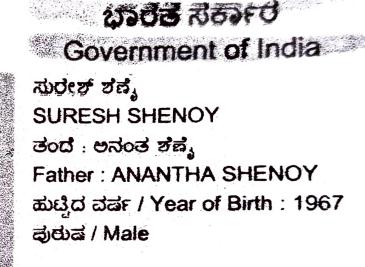


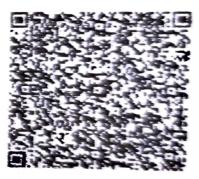


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2491914 2492068 4271050 Email wnes.besant@gmail.com BESANT COMPLEX. KODIALBAIL. MANGALORE - 575 003 Fax: 0824 - 2492058

Date: August 1, 2017





Besant Nursery School

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Primary School

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Besant National Pre-University College

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Besant Women's College

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Besant Evening College

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Manel Srinivas Nayak Memorial Besant Instiute of Post Graduate Studies, Bondel

Mrs. Usha Mogra. "Sujan", Kadri Kambla New Road, Bejai. Mangalore - 575 004.

Dear Mrs. Usha.

Sub: Appointment order for post of Lecturer on probation.

With reference to your application dated 19th May 2017 and the interview held on 29th July 2017, you are selected for appointment as Lecturer in our Institution on the following terms and conditions.

- 1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our
- Institution as well as your discipline. You are required to report for duty on or before 10th August 2017.
- In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs. 27,000/- per month.
- 4. Initially you will be on probation for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your sevices are laible to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.
- 5. Your services in the Institution may also be terminated by either side giving two month's notice or paying two month's salary in lieu of notice.
- 6. Apart from being governed by the statutes applicable, during the period of your service in the Institution, you shall also be bound by the Rules and Regulations of Service of the Institution as framed/laid down by the Council of Management from time to time.

(Contd....2)



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- -2-
- 7. Your appointment in the Institution is full-time and your duty hours would be from 09.00 a.m. to 05.00 p.m. on all working days of the Institution and from 09.00 a.m. to 01.00 p.m. on Saturdays.
- 8. If exigencies arise and the Management so desires, you have to make yourself available to work even beyond your normal duty timings.
- 9. While in the service of the Institution, you shall not undertake any paid or unpaid work even if unrelated to the Institution without obtaining permission in writing from the Secretary of the Institution.
- 10. You are required to mark your daily attendance in the attendance register maintained in the office of the Director.
- 11. You will be entitled to leave in accordance with the Rules and Regulations of the Institution framed/laid down by the Council of Management of the Institution as amended from time to time.
- 12. You will be entitled to benefits of EPF and Gratuity as statutorily applicable.
- 13. On the completion of the period of probation, you shall not be automatically deemed to have been confirmed in service unless your services are confirmed by the Management in writing.
- 14. You will report to the HOD/Departmental Head/In-charge in the discharge of your duties. However, you shall also carry out your duties as per the direction and to the satisfaction of the Director of the Institution.

(Contd...3)



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- 3-

16. You will co-operate with the management in maintaining a high standard of integrity and morals while in service of the Institution. You are expected to carry out your duties and responsibilities attached to your post sincerely and diligently in addition to those that may be required of you in future from time to time.

If the above terms are acceptable to you, you may kindly affix your signature to the office copy of this order and return the same at the office of the Institution along with the following documents.

a. Copy of document regarding your proof of age

b. Copy of documents regarding your qualification.

c. Copy of experience certificate, if any

d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their orginals for verification and return.

Yours sincerely

last

(Manel Annappa Nayak) Vice-President, W.N.E.S. & Chief Advisor – PG Programmes

Vice President WOMEN'S NATIONAL FOUCATION SOCIETY (9) Redistaril Mangulo e-575 Guld

Copy to: 1. The Secretary, WNES.

2. The Director, MSNM Besant Institute of PG Studies, Mangalore - 8

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^{ಎಂ)} ಸಿವಕ್ರಮಾರ್ ಬೆಟ್ ಪ್ರಾಸ್ತಿ ಸ್ವಾ ಸುಜನ್, ಕದ್ರಿ ಕಂಬಳ ಹೊಸ ರಸ್ತೆ ಬಿಜ್ಯೆ ಮಂಗಳೂರು, ದಕ್ಷಿಣ ಕನ್ನಡ, ಬಿಜ್ಜೆ ಕರ್ನಾಟಕ, 575004 Address W/O: Shivakumar Bhat, #3-4-439. Sujan, Kadri Kambla New Road. Bejai, Mangalore, Dakshina Kannada, Bijai, Karnataka. 575004







ಮಿಂದ ನಿರ್ದೇಶನ Governical national ತಾ ಎಂಗ Usha Mogra ಹುದ್ರದ ವರ್ಷ - Year of Birth - 1977 ಸ್ಥೇ / Female



2857 3682 9235 ತಾಶ್ ಕ್ರೀಸಾಮಾನ್ಯನ ಅಧಿಕಾರ



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ELECTION COMMISSION OF INDIA IDENTITY CARD

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ಮತದಾರರ ಹೆಸರು : ಉಷಾ ಮೊಗ್ರ Elector's Name :Usha Mogra ಗಂಡನ ಹೆಸರು : ಎಂ ಎಸ್ ಶಿವಕುಮಾರ್ Husband's Name : M S Shivakumar ಲಿಂಗ / Sex : ಸ್ತ್ರೀ / F ಜನ್ಮ ದಿನಾಂಕ /Date of Birth: 27/10/1977

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WOMEN'S NATIONAL EDUCATION SOCIETY (REGD.) BESANT ADMINISTRATIVE OFFICE

⑦: 2491914
 : 2492068
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 Website: : www.besant.edu.in
 E-mail: : wnes@besant.edu.in

BESANT COMPLEX, Kodialbail, Mangaluru - 575 003. Fax : 0824-2492068



29/01/2019

Dr. Vishnu Prasanna K N. DEAN MSNM Besant Institute of PG Studies Bondel, MANGALORE 575008

Dear sir.

To,

Sub : Your appointment as Dean at MSNM Besant Institute of PG Studies Ref : Our appointment letter dated 12th July 2018 addressed to you

- 1. You were appointed as the Dean at our MSNM Besant Institute of PG Studies as per the letter cited here above.
- 2. Please note that your period of probation ends on 30/01/2019.
- 3. Based on interactions / reviews the management had during the probation, it was found that the various duties assigned to you (please refer para 17 of the above letter), have not been either taken up or that they have not been handled satisfactorily by you.
- In view of the above, in terms of para 4 of the above letter, we hereby extend your period of probation by another six months from the date of receipt and acknowledgment of this letter by you.
- In case, you wish to submit any reply to us or inform us of any response from your side, you may do so immediately, but within five days of receiving this letter.
- All other terms and conditions including the duties assigned to you, as indicated in the above referred letter dated 12/07/2018, shall continue to be applicable to you.
- Further, you are hereby put on notice that your performance during the extended period of probation shall be reviewed periodically and a decision about confirmation of your appointment shall be dependent on the outcome of such a review.

Yours faithfull Wellen and TIONAL FUUCATION SOCIETY(R) Kodialbail, Mangalore-575 003

Reca on 29, 119

Copy to: The Director, MSNM Besant Institute of PG Studies, Bondel, Mangalore

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Date: 21st August 2015



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Memorial Besant Institute of Post Graduate Studies, Bondel Mr. Vinay Krishna N. "Swarnagiri, 3-136/2 Jyothinagar, K.M.Road, Kunjathabail Post, <u>Mangalore – 575 015.</u>

Dear Mr. Vinay Krishna,

Sub: Appointment order for post of Lecturer on probation.

With reference to your application dated 3rd August 2015 and the interview held on 8th August 2015, you are selected for appointment as Lecturer in our Institution on the following terms and conditions.

- 1. Your appointment is subject to the approval of AICTE/University and other statutory bodies governing the functioning of our Institution as well as your discipline.
- 2. You are required to report for dulty on 1st September at 9.30 a.m. In the event of your failure to do so, this appointment order shall stand withdrawn, unless the date of reporting to duty is extended in writing by the Management.
- 3. You will be paid a consolidated salary of Rs. 21,000/- per month.
- 4. **Initially you will be on probation** for a period of one year from the date of your joining the Institution and the said probationary period may be extended for a further period of one year, if subjectively deemed necessary as per the discretion of the Management. However, the entire period of probation shall not exceed two years, with a further condition that your sevices are laible to be discharged by the Management at the end of either the initial or extended period of probation, without assigning any reason, advance notice or compensation.
- 5. During the period of your probation, your services in the Institution may also be terminated by either side giving one month's notice or paying one month's salary in lieu of notice.
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d. Such other documents substantiating the statements made by you in your application.

The aforementioned documents shall be accompanied by their orginals for verification and return.

Yours sincerely

Vinay. K

Secretary WOMEN'S NATIONAL EDUCATION SOCIETY(R) Kodialbail, Mangalore-575 003





INCOME TAX DEPARTMENT

VINAY KRISHNA N NIDUGALA KRISHNA BHAT

12/05/1989 Permanent Account Number AFSPN5081M





