



# **YEARLY STATUS REPORT - 2022-2023**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**MANEL SRINIVAS NAYAK INSTITUTE OF  
MANAGEMENT**

- Name of the Head of the institution **Dr. Molly S. Chaudhuri**
- Designation **Director**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **08242482669**
- Mobile no **9945354024**
- Registered e-mail **msnmbesant@gmail.com**
- Alternate e-mail **iqac@msnmbesant.edu.in**
- Address **Manel Srinivas Nayak Institute of  
Management, Besant Vidya Kendra,  
Bondel, Mangaluru - 575008**
  
- City/Town **Mangalore**
- State/UT **Karnataka**
- Pin Code **575008**

#### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
  
- Location **Semi-Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Mangalore University**
- Name of the IQAC Coordinator **Reema Agnes Frank**
- Phone No. **08242482668**
- Alternate phone No. **9945354024**
- Mobile **8150021686**
- IQAC e-mail address **reemafrank@msnmbesant.edu.in**
- Alternate Email address **iqac@msnmbesant.edu.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://msnm.besant.edu.in>

**4. Whether Academic Calendar prepared during the year?** **No**

- if yes, whether it is uploaded in the Institutional website Web link:

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.70</b>	<b>2013</b>	<b>05/01/2013</b>	<b>04/01/2018</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.09</b>	<b>2019</b>	<b>03/03/2019</b>	<b>04/03/2024</b>

**6. Date of Establishment of IQAC** **05/02/2013**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 13

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Introduction of certificate courses to in the emerging fields relevant to the industry. Organisation of a variety of extension activities to engage a large number of pupils in extracurricular activities. Educating the students about value-based learning. Creating programs to help students develop a variety of skills. Academic, industrial, and extracurricular pursuits inviting business people to address the students. Assistance with extensive research efforts is provided.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To help students acquire aptitude skills	The institution helps students develop their aptitude so they may do well in competitive tests and corporate interviews by organising specific trainings with specialized trainers.
Enhancing classroom instruction and practical training through the use of contemporary audio-visual teaching aids.	Modern teaching resources including LCDs, PPTs, and audio-visual classrooms are widely used.
Creating certificate programmes for the students and planning conferences, seminars, and guest talks	It aids students in gaining practical management expertise through MOUs with other renowned academic institutions as well as with industries.
Through projects and internships, it assists students in gaining practical work experience.	Students will gain realistic work experience
To conduct programmes to instill values among the students	Student orientation was conducted, Independence Day celebration, Saraswathi Pooja, Sadh Bhavna divas.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	14/07/2022

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	MANEL SRINIVAS NAYAK INSTITUTE OF MANAGEMENT
• Name of the Head of the institution	Dr. Molly S. Chaudhuri
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08242482669
• Mobile no	9945354024
• Registered e-mail	msnmbesant@gmail.com
• Alternate e-mail	iqac@msnmbesant.edu.in
• Address	Manel Srinivas Nayak Institute of Management, Besant Vidya Kendra, Bondel, Mangaluru - 575008
• City/Town	Mangalore
• State/UT	Karnataka
• Pin Code	575008
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• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Self-financing
• Name of the Affiliating University	Mangalore University

• Name of the IQAC Coordinator	Reema Agnes Frank				
• Phone No.	08242482668				
• Alternate phone No.	9945354024				
• Mobile	8150021686				
• IQAC e-mail address	reemafrank@msnmbesant.edu.in				
• Alternate Email address	iqac@msnmbesant.edu.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://msnm.besant.edu.in">http://msnm.besant.edu.in</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.70	2013	05/01/2013	04/01/2018
Cycle 2	A	3.09	2019	03/03/2019	04/03/2024
<b>6.Date of Establishment of IQAC</b>			05/02/2013		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			13		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<p>No</p>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<p><a href="#">View File</a></p>	
<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p>No</p>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
<p>Introduction of certificate courses to in the emerging fields relevant to the industry. Organisation of a variety of extension activities to engage a large number of pupils in extracurricular activities. Educating the students about value-based learning. Creating programs to help students develop a variety of skills. Academic, industrial, and extracurricular pursuits inviting business people to address the students. Assistance with extensive research efforts is provided.</p>		
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>		
Empty space for the plan of action and outcome		

Plan of Action	Achievements/Outcomes
To help students acquire aptitude skills	The institution helps students develop their aptitude so they may do well in competitive tests and corporate interviews by organising specific trainings with specialized trainers.
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To conduct programmes to instill values among the students	Student orientation was conducted, Independence Day celebration, Saraswathi Pooja, Sadh Bhavna divas.

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
---	------------

<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>
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Name	Date of meeting(s)
Governing Body	14/07/2022

<b>14. Whether institutional data submitted to AISHE</b>
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Year	Date of Submission
2022-23	25/01/2023

<b>15. Multidisciplinary / interdisciplinary</b>
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As an affiliated college, there is no academic flexibility because the Mangalore University has set the course requirements. The professors make sure

that co-curricular events, departmental meetings, and projects used for credit uphold values and convey the spirit

of the organisation that emphasises diversity, sustainability, Scientific temper and respect for religion.

The MSNIM is prepared to apply NEP rules in its

curriculum. The educational methodology used in this

The institution makes sure that the intellectual, social, and

among its students, a development of culture.

All post-graduate students take four additional courses in addition to their regular credit-based coursework: IBM design thinking, EXCEL with TallyGST, digital marketing, and SPSS. In their final year, students are also free to choose optional papers from any discipline. The introduction of seminars, workshops, training programmes, and internships has made it possible to comprehend management courses better. Through a variety of programmes, the institution is crucial in educating students about environmental, social, and health issues. All of the activities support the development of young people into capable citizens.

Our dedication to achieving excellence through holistic education is expressly stated in our vision.

#### **16.Academic bank of credits (ABC):**

The college is not free to use the Academic Bank of Credits on its own because it is a part of Mangalore University and abides by its rules. The college is waiting for the university to specify how to start this process before proceeding. College will register itself and start the process as soon as it occurs. To improve their educational experience, students are encouraged to enrol in and successfully finish courses on online learning environments like Swayam and Coursera.

#### **17.Skill development:**

The institution offers a variety of accredited, add-on, and bridging courses with the goal of improving students' knowledge and abilities and ultimately improving their employability. Value-based education is supported by Life Skills, Value Education, and the College Women Development Cell. The kids were already performing volunteer work through the Social Outreach Programme. All of these initiatives promote positivism among students and foster the growth of humanistic, ethical, and a number of other qualities. The college observes a number of holidays, such as Independence Day and Republic Day, to promote constitutional and other human principles.

day, a series on health, visits to an elderly home and an orphanage are just a couple examples.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college observes a number of Indian cultural holidays. Christmas, Onam, Eid, Holi, and Deepawali are just a few of the traditional days and festivals that are observed to give pupils a chance to study about and take in the country's rich and different linguistic and regional cultures. Till the college does not gain academic autonomy to implement integration of Indian knowledge and teaching linguistic culture into the curriculum may become a challenge.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

If and when the college chooses autonomy, the institute can create online materials for the Open Distance Learning students, such as e-books, lecture series, online live sessions, and offline question clearing sessions, all based on the planned curriculum. Although the institution is associated, it is planned that we will begin background preparation for remote learning, such as learning about the licencing concerns of content development.

It proved to be a useful tool, especially during the Covid epidemic, as it allowed for the administration of online classes, attendance management, assignment submission, webinars, training programmes, fine arts festival, and even the commemoration of significant days and events.

## 20.Distance education/online education:

Since most classes were held online during the pandemic, faculty members and students gained experience using digital tools like YouTube, Google Tools, and Online Whiteboards to create and deliver e-content, including brief videos, interactive PowerPoint presentations, and other online content. The teachers and students at the institute are anticipating blended learning since it merges the learning experience with a humane aspect, in contrast to the offline classes that are now being pursued. The advantages of online learning can therefore be combined with in-person interaction with the instructor and other students to the benefit of the students. In order to broaden their knowledge base, deepen their understanding, and hone their abilities, students are also urged to enrol in courses provided by online portals like Swayam, Coursera, and others.

The local NPTEL chapter at the college is active. The institution encourages teachers and students to participate in various online programmes that would improve their skill and ability. It also organises international conferences and FDPs online.

### Extended Profile

#### 1.Programme

1.1

1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1

186

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

60

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded
2.3	68
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	12
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	12
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	8
Total number of Classrooms and Seminar halls	
4.2	1443604
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	46
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institute is affiliated to Mangalore University and courses are offered under choice based credit system as per the syllabus prescribed by the University. Choice based credit system enhances the flexibility and provides various optional soft core courses besides compulsory hard core courses. The Institute ensures effective curriculum delivery aligning with its vision and mission, through well planned and documented process. In order to ensure effective planning of various programmes, an Academic Calendar is prepared at the beginning of every year. The IQAC ensures the conduct of the programmes as stipulated in the academic calendar. In Academic Calendar, various programmes, completion of syllabus, delivery of lectures, internal examination, publication of student magazine, conduct of various competitions, sports and other co-curricular activities are scheduled well in advance. We have Executive Council Meetings, Academic Calendars, Manpower Planning, Subjects Allotment, Program Sheet, Teaching Plan. The teacher prepares the teaching plan, and the Director checks the plan. The teaching plan helps the teacher to plan the curriculum delivery in time and reflects the use of innovative teaching methods such as ICT, participative and experiential teaching, etc. There is monitoring by IQAC, communication through Notice Boards and Social Groups, Laboratories, Teaching Aids and a well-maintained library.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://mangaloreuniversity.in/syllabus-mba.html">https://mangaloreuniversity.in/syllabus-mba.html</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Academic Calendar:** A comprehensive academic plan for the year is drawn in the faculty meet prior to the commencement of the academic year with the Director. The academic calendar is prepared taking into cognizance the University calendar, vacation, holidays, projects and other in-house institute activities.  
**Teaching Plan:** Based on the academic requirement of the University and students , the concerned faculty member prepares a lesson plan

for each chapter in the subject. This is documented by the faculty member in his/her work diary. The diary so maintained is brought to the perusal of the director and a soft copy is maintained in the MSNM IQAC email id. The lesson plan is prepared taking into considerations the internal examinations dates and university examination dates. The faculty tries to cover the syllabus with the allocated credit hours.

However, the total credit hours spend in each subject at the institute far exceeds the credit requirement stipulated by the university.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NA</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**1**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

97

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The various committees which take care of the student's development are:

1. Women Empowerment Cell: Majority members are females representing members from faculty, non teaching staff and students from each class. It is heartening to state that in our institute

the incidents of sexual harassment of women students have been nil due to the discipline and gender sensitivity. The cell also conducts program for women empowerment, women entrepreneurship, women health care, gender sensitisation, etc.

2. Anti- Ragging Committee: As per the guidelines of UGC, AICTE and the University, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without disclosing his/her identity in case of any untoward incident.

3. Human Rights: The institute conducts various programmes on Human Rights to provide awareness among students.

- Blood Donation Programmes
- Swachh Bharath through various outreach programs
- Health Awareness Programmes through MSNM Health Series
- Various socially sensitive activities for the upliftment of the society

4. Environmental Sustainability: Lectures have been conducted by experts on Rainwater Harvesting, use of alternate source of energy and plant protection

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

1



File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

68

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/u/2/?pli=1&amp;tgif=d">https://docs.google.com/forms/u/2/?pli=1&amp;tgif=d</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://docs.google.com/forms/u/2/?pli=1&amp;tgif=d">https://docs.google.com/forms/u/2/?pli=1&amp;tgif=d</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

118

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

147

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. Students enrolled in various disciplines are identified as slow

and advanced learners based on their Degree marks and the entry level test conducted by each department. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. The tutors of the respective classes of UG and PG extend valid support in classifying the students with reports based on observation and class tests. The institution organizes Orientation programmes/Induction programmes for freshers both at the college level and at the department level. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. This process helps as a base for monitoring the future progress of the students.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
186	12

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All students receive assistance with their internships, which allow them to gain real-world experience. All students visit the company in person and complete the tasks given to them. We made it mandatory for students to participate in a 1-month internship programme to help them bridge the gap between industry and academia. We ensure students are attending the competitions held outside the campus wherein they experience the management Fest held by the various institutions. Perform group exercises to increase the participants' interactivity and self-assurance. Play games that are connected to the subject they are learning to get

their interest. The following student centric methods are extensively used: a. Case Study Method: To acquaint the students with the real-life situations. The cases are drawn from the standard text books, journals and from other e-resources. Some cases are also developed by the faculty concerned. b. Group Discussion: The faculty members organize group discussions in their subjects to familiarize the students with the concepts and their implications. It helps to learn both process and content.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### Learning Management System (LMS) & E - Learning Resources

Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms.

The academic plan with budget, lesson plan and question banks are made available at the very beginning of the semester.

The use of multimedia teaching aids like, LCD projectors, classrooms with internet enabled computer/laptops/tablet systems are usually in use in classroom.

The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources from National Programme on Technology Enhanced Learning (NPTEL) to enhance the learning experience.

Sufficient number of books, Journals, e-journals and e-books are available in the library. The research journals are available online and facility for accessing these journals is provided through proxy server in the campus.

Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

47

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation methods are communicated to students during beginning of the course through student handbook. Evaluation schedules are discussed and finalized in Executive Council meetings, although every faculty member has liberty to decide their internal assessment activities as they think appropriate. But this is to be done within norms decided and finalized with the Director. The same is communicated to students through time-tables and schedules well in advance. Teachers also communicate to students the evaluation criteria and weightages during their teaching sessions. University puts forth guidelines for the continuous and comprehensive evaluation of students. Institute maintains an Academic Calendar which includes plans for internal assessment. Written exams, class tests, presentations, quizzes, group-discussions, curriculum related activities/games, survey/projects, etc. are methods of assessment at the institute. The uniform internal exam time table is published one month in advance. Exam is arranged on a common schedule and supervised by faculty

members. The syllabus for the internal exam is announced in advance by the teacher concerned. The question paper for internal exam is prepared in a uniform pattern as per the pattern followed by the University in final examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has a process in place for complaints about evaluation to be resolved. Here are the specifics: • After seeing the answer script, a student may consult with the subject teacher in question to discuss any complaints they may have regarding the answer script's evaluation.

- A student should address complaints about the evaluation process to the class advisor, student council advisor, dean (academic affairs), and director in that order.
- A student may contact the Institute's Director if they have any complaints regarding the marks assigned based on the criteria. In the presence of the student, the Director compares the stated marks to the Statement of Marks (criterion-wise) submitted by the subject instructor. Corrective entries are made in the Statement of Marks if there is any inconsistency.
- The Notice Board displays the final Statement of Marks. Additionally, the office manager may correct any typos in the Statement that are displayed with the Director's approval.
- The Statement of Internal Marks is posted on the University website after a predetermined time frame.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance,

achievement of learning objectives and outcomes. The methods of internal assessment are partly based on multiple choice questions presentations and problem solving. These test the conceptual understanding, memory, communication skills and application skills. The semester-end assessment tests their discipline specific knowledge, critical thinking skills, written communication skills. Weaker students are advised to practice answering model papers and have them assessed. They are counseled and guided to overcome their inadequacies. Remedial teaching is conducted by the departments whenever required. The College has laid down the learning outcome at program level and course level. A copy of the document containing the details of the learning outcome is made available to the students. Each faculty member before the beginning of the term, declare the learning objectives, course outline, lesson plan and evaluation process setting out the details of the pre-reads, books, articles, cases that are required to be studied and discussed in the class including classroom presentations and class participating activities and in the process each student is made aware of the academic process involved in the program.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### 1. Components of Assessment:

- As per University guidelines, the weightage between Continuous Internal assessment (CIA) and End Semester Exams for MBA is 30:70.
- The Assessment Tools for the CIA, the Formative Assessment consists of two internal tests for 50 marks each totalling up to 100 marks.
- End-Semester Examination, the summative assessment evaluates the academic attainments of students at the end of each semester.



### 1. Evaluation of POs and COs attainment:

- POs and COs attainment benchmarks are set by the institution with the guidance of the director
- Appropriate remedial measures are suggested, and the additional classes are conducted for the poor performers.

1. Assessment through Assignments, seminars, role plays, and case study analysis is done to make sure that more than the test marks are considered for the student's holistic development.

The structure includes an academic calendar, teaching plans, staff meetings, work diary and exam calendar. There is an emphasis on academic activities, co-curricular activities and field activities. Besides grades and marks, there are many awards and scholarships which acknowledge achievement of learning outcomes and motivate students toward higher benchmarks. During the mentoring also the outcome on the basis of set graduate attributes are evaluated and reviewed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

68

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[Nil](#)

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute is excited to launch an incubation centre to give students hands-on experience, encourage innovation-driven activities at the institute, and offer a complete and thorough education.

a comprehensive variety of support includes room, mentoring, and instruction

programmes, networking opportunities, and many more advantages. We think.

that an incubator is just as important in today's

competitive and dynamic environment. By way of incubation

students receive practical innovation training at the centre while

being fostered and supported by the academic community, management, and industry

experts. The Institute wants to be the centre of high-quality, innovative

impact projects in the fields of commerce, education, and other

domains. It seeks to usher forth a revolution in both what and how

pupils are learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://msnim.edu.in/extra-curricular/innovation-club/">https://msnim.edu.in/extra-curricular/innovation-club/</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	<a href="https://msnim.edu.in/academics/research-committee/">https://msnim.edu.in/academics/research-committee/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### **3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

##### **3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**1. Blood Donation Camp:**

Institute organizes Blood Donation Camp in the campus. Students and staff participate in large numbers voluntarily. Rotary International and Red Cross are actively engaged in conducting Blood Donation Camp at the Institute.

**1. Clean India Activities:**

1. The institution promotes college neighborhood network by associating with NGOs, Govt. Departments and Service Agencies. The resource persons from these agencies are invited for guest lectures, training programmes, etc., through which students are sensitized to the social problems.

2. Students are deputed to orientation programme organised by

Ramakrishna Misson and Nehru Yuva Kendra where students of all MBA colleges in Mangalore are oriented towards social issues, values and holistic development.

3. Students participate in visits to old age homes (Chaithanya), Government Schools (Chilume), awareness programmes, shramadhans, etc. Student interaction with people in diverse fields and backgrounds gives an impetus to fostering competency, innovativeness among the students and in understanding of social, economic, cultural and environmental realities.
4. Socially Relevant Surveys & Projects: Students conduct many socially relevant surveys and work on projects during summer internship and research projects extended to their academic course work.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

118

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

68

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute is located on 3.62 acres of land at Bondel. Academic needs are sufficed with an adequate number of Class Rooms fitted with ICT facilities, highly resourced library, seminar hall & auditorium. There is a spacious parking area for the vehicles, a food court serving at low cost for Staff and Students & Transport facility. The teaching process is enhanced with teaching aids such as LCD projectors, laptops, computers, Wi-Fi facilities, cameras, scanners, printers, & photocopy machines. Being the Research Centre for Mangalore University, the Institution has a Research Cell with 30 seating capacity and an ICT facility. There is a state of the art air-conditioned computer laboratory with 60 computers with the latest configuration. The safety of the entire building of the Institute has been taken care of by installing a Fire Hose reel system, fire alarm, signages To accommodate outside students, the Institution has a well-furnished Boys & girls hostel. Facilities for indoor games and recreation TV and reading rooms are provided. Food court available on the campus provides good catering. In Every important place CCTV cameras were installed for surveillance. 31 CCTV cameras were installed on the campus.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1Qi23aYMN9bi_2tV940Pd5AKMkmw4rd9R?usp=sharing">https://drive.google.com/drive/folders/1Qi23aYMN9bi_2tV940Pd5AKMkmw4rd9R?usp=sharing</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to catering to Academic needs, the institution also takes care of Students' non- academic growth by organizing various sports, games, and cultural activities on campus. Sports articles & kits with first aid facilities are always available. The institute has indoor sports facilities comprising table tennis, chess, and Carrom & supports the students in organizing inter-class annual sports competitions such as Kesard Onji

Dina, MPL Cricket Match, etc. The sports wing of the college also organizes the Kabaddi Tournament for the UG students of Mangalore University. Students regularly play throw ball, volleyball, and badminton in the playground of the institution. Cultural Day, Talents Day & Traditional Day are conducted in the Auditorium, which has a seating capacity of 500 seats. Students of the institute organized Agneya (Cultural) fests for undergraduate students. The students are encouraged to participate in various intercollegiate sports and cultural events and the institution pays their registration fee. The Institute observes International Yoga Day every year and yoga hour is also introduced in the timetable. A faculty member takes yoga classes for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1S_9NVYeYkdYdvzaZIHZ0pUkbbkbt4N5d3/view?usp=drive_link">https://drive.google.com/file/d/1S_9NVYeYkdYdvzaZIHZ0pUkbbkbt4N5d3/view?usp=drive link</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://msnim.edu.in/academics/ict-class-rooms/">https://msnim.edu.in/academics/ict-class-rooms/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

₹14,43,604/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is situated in the basement of the institute building and covers an area of 295.211 Square meters. Books, e-books, periodicals, News Papers, and Reference books constitute the sources of information. Photocopying & Internet facilities are also available. The library has sixty seating arrangements and works from Monday to Friday: 8.30 a.m. - 5.30 p.m., Saturday: 8.30 a.m. - 1.30 p.m.

During the year, the library purchased 41 books.

The total number of books available for use is 9059.

Library subscribed to 11 periodicals (Journals and Magazines) & 3

online journals. Digital resources consist of 5103 E-books & subscribes to Ebsco & Jgate online Journal database.

Library Committee consists of faculty members and student representatives, meet once a semester, and make the necessary decisions to upgrade the library services.

The library uses EasyLib Standard software version 4.3.3 for automation services.

Registered member of the National Digital Library (NDL)

User Orientation and awareness for freshers are given at the commencement of the academic year to ensure efficient and maximum utilization of library services. The library also provides training to the students & faculty on information retrieval.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/1n2eM_tu2R19BoRYIL-z66iMM8dkwECpY/view?usp=drive_link">https://drive.google.com/file/d/1n2eM_tu2R19BoRYIL-z66iMM8dkwECpY/view?usp=drive_link</a>

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
--	--------------------------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4,83,380/-**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**140**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### **4.3 - IT Infrastructure**

##### **4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

A state-of-the-art computer lab with sixty computers provides information technology facilities in the institution. The internet facilities in the lab enable the students and faculty to access vast knowledge areas. The Computers have Windows 10 operating system and MS Office and are well secured with antivirus and are updated regularly. The institution has a Wi-Fi facility, five printers, one photocopy machine, and three scanners for academic and office purposes.

The IT section of the institute follows the following mechanisms for the proper functioning of academic activities with ICT resources.,

The lab gives formal training to students in basic computer skills such as MS PowerPoint, MS Word, MS Excel, web-research

The student seminars and presentations are ICT-enabled.

Teachers also use ICT for teaching - LCD presentations, etc.

Students use online databases for information and materials related to the study topics.

Seminar halls and the Auditorium of the Institution also have ICT facilities.

In 2014, the institute updated its internet facility from broadband to OFC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://msnim.edu.in/academics/ict-class-rooms/">https://msnim.edu.in/academics/ict-class-rooms/</a>

#### 4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

?14,43,604/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Over the years, the Institution developed systems, structures, and procedures for maintaining and keeping physical and academic support facilities intact. The administrative staff makes a routine checkup of all the utilities and points out the maintenance work required for the proper functioning of the institute. The institute outsources the maintenance of electrical and plumbing works to local firms. While doing stock verification every year, Library staff removes the damaged books for binding and keeps Naphthlin balls in the racks to avoid cockroaches and bookworms. Respective academic departments give suggestions and feedback on the need for maintenance and upkeep of classrooms, seminar rooms, and staff rooms. The director seeks approval from the governing body and fulfills the requirements of the Library, computer, and sports departments. System administration brings the maintenance of computers and other ICT facilities. The institute outsources the work related to masonry, reprographic machines, and water purifiers. The college outsources the maintenance of the garden and security services to Sri Ram Nursery and Ideal Security services, respectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://msnim.edu.in/academics/campus-facilities/">https://msnim.edu.in/academics/campus-facilities/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

40

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

59

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://msnim.edu.in/academics/ict-class-rooms/">https://msnim.edu.in/academics/ict-class-rooms/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

150

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

150

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

78

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

14

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The governance of the institute is of greatest relevance to students because they are a part of the college community. Students have been given the task of planning various

extracurricular and academic events. This commitment is founded on the idea that student involvement is essential for a rigorous intellectual exchange and supports the college. Students may make sure their participation is appropriate, successful, and profitable by participating in governance. • Every batch is required to choose one or more class representatives, whose responsibility it is to take the initiative to organise various academic events for the benefit of the student body. . • Student representatives are actively involved in the Anti-Ragging Committee, which was established to address student complaints in the event that such instances are reported. Regular meetings are held. • A cell to combat women harassment has been established. A special guest lecture is organised for the empowerment of women, and female student representatives take an active role in meetings. • Students are taking the lead in putting together Blood Donation camps, the Swatchch Campus Abhiyan, and the Intercollegiate Management Fest - EDIFY, Cultural Fest - AGNEYA, Samanvaya, Outreach programs. These programmes offer students a great opportunity to demonstrate their leadership, creative, organisational, and teamwork abilities. • The Placement Cell at the college is active, and student representatives there are taking the initiative to help organise placements and source employers.

File Description	Documents
Paste link for additional information	<a href="https://msnim.edu.in/extra-curricular/overview/">https://msnim.edu.in/extra-curricular/overview/</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

27

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. The independent alumni association meet as and when necessary arise. Alumni association endorsed by the college meets once in a year. Principal being the chief coordinator convene the meeting and present the immediate needs of the college, while reeving comments and suggestions from the alumni for the development of the college. Prominent alumni facilitate the prospective students for employment generation. Beside the alumni association of the college Alumni have contributed in cash for the development of the college. Steps are being implemented to strength the alumni association to play an active role in the development of the college.

File Description	Documents
Paste link for additional information	<a href="https://msnim.edu.in/alumni/our-alumni/">https://msnim.edu.in/alumni/our-alumni/</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Director and the faculty representatives apprise the Council about the activities of the institute and put forth suggestions for the betterment of the institution. The Director is the administrative head of the institute and is given is financial autonomy for all routine operations within the budget approved by the Governing Council. The activities related to the subject matter for the academic year are planned by the Head of the department and faculty members with the guidance and the approval of the Director. Faculty members are given the authority to choose and invite guest speakers and devise an effective lesson plans in their respective subjects. The co-curricular and extracurricular activities are also initiated and executed by each faculty assigned the task with whole hearted cooperation and support from the Director. Faculty members suggest the purchase of relevant books related to the subjects handled by them and enhance the quality of the library repository. Activities which demands for field visits, extension activities, operation workouts, live projects are designed by the faculty members themselves Library Committee is involved in subscribing and purchasing of books, journals and dailies. It is empowered for maintaining and enhancing the quality of the collections in the library

File Description	Documents
Paste link for additional information	<a href="https://msnim.edu.in/heritage/vision-mission/">https://msnim.edu.in/heritage/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Director and the faculty representatives apprise the Council about the activities of the institute and put forth suggestions for the Administration is decentralized by the Director who forms various committees associations including faculty, non-teaching staff and students for effective functioning of the institution The Director is the administrative head of the institute and is given is financial autonomy for all routine operations within the budget

approved by the Governing Council. The activities related to the subject matter for the academic year are planned by the Dean and faculty members with the guidance and the approval of the Director. Faculty members constitute the Executive Council, which meets weekly. Here, various issues are discussed, constructive suggestions are proposed and incorporated in the future plan to achieve better results. The faculty members are deputed as external examiners during university examinations and are also the members of the Evaluation team at Mangalore University to which the institution is affiliated. Committees are led by faculty members under the guidance of the IQAC and the Director. A team of committed staff members maintains good interpersonal relationship, enabling effective implementation of the academic policy statement, which is in tune with the mission and vision of the college.

File Description	Documents
Paste link for additional information	<a href="https://msnim.edu.in/heritage/vision-mission/">https://msnim.edu.in/heritage/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The Institutional Strategic/ perspective plan is effectively deployed

- Enhance the quality of the library and also the e-resources periodically.
- Encourage faculty members to pursue PhD and take up major and minor research projects & publish research articles
- Inviting dignitaries of national and international repute for an interaction with the students.
- Signing of an MOU with well-known institutions in the country.
- Collaborations with other institutions and industries

Strategic Plan:

- The institution has recently built state of the art academic block and online exam blocks. The plans are to upgrade all furniture, ICT and library as and when required.

- Achieving the status of Autonomy

### Deployment Documents

The organizational procedure manual, service rules and student handbook guides all the above mentioned activities through well-defined policies and procedures for each of the activities

Case Study reflecting the implementation of the strategic plan

The Institution has initiated programmes namely MSNM Knowledge Series and MSNM Dialogue Series which are in sync with its vision and mission to sphere its students to be business leaders with contemporary knowledge, skill and human values as they listen and interact with eminent personalities from the corporate world. The MSNM Health Series educates the students on the need and ways to maintain a healthy mind and body for a healthy life.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://msnim.edu.in/heritage/our-visionary-leader-manel-srinivas-nayak/">https://msnim.edu.in/heritage/our-visionary-leader-manel-srinivas-nayak/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-defined Management structure led by the Board of WNES, Governing Council, Director and Dean. Committees headed by faculty members control the coordination and monitoring mechanism. Various academic activities are planned and coordinated under the supervision of the Director. The non-teaching staff works under the direct supervision of the Director, Dean and the Administrative Officer. The institution has been able to discharge its duties effectively with the total involvement and coordination of different committees of faculty and non-teaching staff. The organization structure depicts the apex bodies and the flow of delegation in the institute for effectively carrying out the activities of the institute. Admission Committee, Library Committee, Alumni Committee, Anti Ragging Cell, Anti-Women Harassment Cell/Women Development Cell, Human Rights Cell, Maintenance, 'Wisdom 'The Notice Board", Language Lab, Minority

Community Cell and OBC Cell, Grievance Redressal Cell, Internal Compliance Cell, MSNM Swacch Campus Cell,

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Link to Organogram of the institution webpage	<a href="https://msnim.edu.in/heritage/msnim-organizational-structure/">https://msnim.edu.in/heritage/msnim-organizational-structure/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Director directly deals with the redressal of grievances of both the teaching and non-teaching staff. The Management and Governing Council also supports the Director and the Dean in policy matters that can enhance the quality of work life for the staff members.. Institute organizes faculty development programs, staff development programs, seminars, workshops and conferences for the overall development of the employees. 1. Provident Fund as per PF Act. 2. Leave Benefits CL-15 days, EL-30 days (10 Days for Vacation Staff), Sick Leave, Maternity Leave, Vacation Leave and Sabbatical Leave. 3. Gratuity as per Gratuity Act. Other welfare schemes provided to the staff members include Leave Encashment, Interest free Loan facility, etc. Leave relaxations and



Sabbaticals are extended to the faculty while undertaking research related activities. The support staff of the institution is given an opportunity to pursue further education if in case they have discontinued it for various reasons. Faculty members take keen interest in guiding them by providing course material and coaching. Training on general etiquettes, health & hygiene, work related training etc., are given with an objective to improve their proficiency to perform better and keep them updated.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**12**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**At the end of the year each faculty is required to submit a selfappraisal report containing the details of his/her performance in academic and non-academic activities. The final reports will be sent to the management. The system for Performance appraisal**

ensures both accountability and continuous improvement in the abilities and performance of staff. The appraisal focuses on the faculty on a 5-point scale unravelling various attributes related to Knowledge base of the faculty Communication Skills in terms of articulation and comprehensibility Commitment of the faculty Interest generated by the faculty Ability to integrate course material with environment /other issues, to provide a broader perspective Ability to integrate content of the course with other courses. Accessibility of the faculty in and out of the class Quality of assignments and projects to evaluate students understanding of the course Temperament in the class This Director/Dean appraises the statements made by the faculty and also records his comments on the appraisal report.. The institute encourages transparency and maintenance of a healthy environment among the staff to effectively and efficiently carry out their duties and responsibilities towards the institution, students and oneself. The Performance Appraisal is also supervised by the Management of WNES

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute diligently maintains its financial records under the guidance of Director and Administrative Officer. The financial accounts are maintained exclusively by an Accounts Officer of the Institute. The financial records are maintained in Tally as well as manually in journals and ledgers. The accounts are subject to internal and external audit. Internal audit is done by the management of WNES on the basis of Receipts and Payments statements submitted every month. The Manager and the Secretary at WNES scrutinize each expenditure incurred at the institute and call for explanations if need be. The receipts and payments of each month are also placed the institute and call for explanations if need be. The receipts and payments of each month are also placed expenses and advises the Director if any special concerns are there. External audit is done annually by CA M. R. Kamath at the end of the financial year. There were no major audit

objections in the preceding years. The institute follows single entry system. The balance sheet and income & expenditure are prepared at the WNES for all the institutions under their control including our institute.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Academic and administrative financial planning in the institution is done in a participative manner to promote transparency and accountability. The Institution is guided by the WNES in strategies for mobilization of funds and the optimal utilization of resources. The systems and practices ensure that the college is able to effectively fulfil its aims and meet its requirements and obligations. The institute also conducts short term programs for outsiders which generate a small portion of the income. The institute strives to undertake consultancy projects to increase the revenue. As the Besant Institutions have a legacy of serving quality education to poor students, the institute taking into consideration the financial weak background of the students, the fees structure is kept at minimal and optimal. When there is a requirement to install any infrastructural/ICT facility, the Director scrutinizes the quotations before a final decision is

made based on parameters like pricing, quality and terms of service etc. However, the capital expenditure relating to building and furniture are funded by Women's National Education Society (WNES) For the new building, the parent society (WNES) has borrowed. Three Crores from Corporation Bank. The institute resorts to the WNES if there is any financial deficit.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the institute guides the institute to frame the policy for the academic and administrative growth of the institution. IQAC is playing a major role in designing and maintaining quality assurance within the academic systems. It monitors the proper implementation and analysis of overall academic and administrative performances of the college activities. The IQAC has contributed in institutionalizing the quality assurance processes, contribution of management, external members, students etc., institutional integrated framework for Quality assurance of the academic and administrative activities. The IQAC has framed a quality policy discussed in its meeting and also placed forth to the Governing council in its three consecutive meeting with the council. The policy is being adhered to and displayed at the entrance of the institute. The quality policy is stated below: MSNM Besant Institute of Post Graduate Studies, as a dedicated team is committed to impart quality education and training leading to excellence. The Institute creates a learning environment by constantly upgrading the system and nurturing the talents to promote creativity and leadership.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The cell supports the teaching and learning goals articulated in the institution's strategic plan. Regular meeting of IQAC to discuss various measures related to quality enhancement in which the recommendations made by Governing Body and Academic Council are discussed and analysed for further improvement. Ensuring maximum utilization of infrastructural facilities and the available ICT resources. On the basis of academic audit, a review of student's performance is made by IQAC IQAC ensures the proper implementation of academic calendar. IQAC reviews the feedback received from the parent-faculty meetings organised during the college day. Mechanisms to continuously review the teaching - learning process Faculty members maintain work diary which enables them to plan their academic programmes and adhere to the schedules. Student feedback is sought on every faculty by distributing Appraisal forms at the end of the semester. This data is collected and handed over to the Director of the institute for review. The Governing Council members take immense interest in the development of the faculty They call for meetings with the faculty on a quarterly basis leading to increased transparency and accountability among the faculty members.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NA</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The concept of gender equity refers to equal treatment that is different but which is considered equivalent in terms of rights, benefits, obligations and opportunities. Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments.

1. Safety and security It is a common phenomenon that most of the outstation students enrolling for different courses come out of their homes and so the institute provides them a comfortable and safe ambience

1.CCTV Camera 24 hour CCTV surveillance is maintained in the college. Discipline is also maintained and it also provides a sense of security to the students and even their guardians. Students wear identity cards at all times to ensure their identity.

2. Security Guards are appointed round the clock to check onto the safety of the campus all the time .

3. Common Rooms

- Separate common room facilities for both female and male students are available in their respective hostels in campus where the students come in their free time to relax and entertain.
- For boys and girls we have separate hostels and strict rules are observed to maintain proper law and order. Sports facility like table tennis, carom etc are available in common room of each hostels.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Annual gender sensitization action plan is prepared and implemented in the institution.</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">a. safety and security, b. Counselling c. Common Rooms</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management** Differently coloured large size dustbins, green for degradable and red for non- degradable, are kept all over the campus for segregated disposal of waste. Two giant-size pits (10x10x10 m), one for degradable and the other for non-degradable, at the eastern end of the campus, in the vicinity of the RDS farm, are used as dumping sites. The decomposed waste, namely the compost, is used as organic manure for the cultivation of field of kitchen vegetables The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus. Students and staff are advised to bring cloth bags. Paper Waste: Dustbins are provided in every classroom for collecting paper waste. Dustbins are cleared every day. Food Waste: Separate dustbins are kept in the canteen and hostels for collection of food waste. 5. Waste recycling system A compost pit has been dug and all the wet waste from the kitchen and hostel is collection in thrown into this pit for creation of compost . The compost created is in turn



used for all the plants and especially the vegetables garden adjacent to the hostel

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
<p>Reports on environment and energy audits submitted by the auditing agency</p>	<p><a href="#">View File</a></p>
<p>Certification by the auditing agency</p>	<p><a href="#">View File</a></p>
<p>Certificates of the awards received</p>	<p><a href="#">View File</a></p>
<p>Any other relevant information</p>	<p><a href="#">View File</a></p>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
<p>Geo tagged photographs / videos of the facilities</p>	<p><a href="#">View File</a></p>
<p>Policy documents and information brochures on the support to be provided</p>	<p><a href="#">View File</a></p>
<p>Details of the Software procured for providing the assistance</p>	<p><a href="#">View File</a></p>
<p>Any other relevant information</p>	<p><a href="#">View File</a></p>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, along with many regional festivals like Dasara & Christmas are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. All these facilities to the patients are provided irrespective of their caste, creed, colour, sex or socioeconomic background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student.. In academic year 2022-23 we celebrated the following days like Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Voting Awareness in the local vicinity and Blood Donation Camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://msnim.edu.in/news/">https://msnim.edu.in/news/</a>
Any other relevant information	<a href="#">NA</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<b>No File Uploaded</b>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>
<p><b>Republic day is celebrated every year on 26th January in the main college campus with great enthusiasm and pride. Independence Day is also celebrated on 15th August commemorating the nation independence. International Women day is also celebrated in our college on 8th March every year. The day is used to recognize women who have made significant contribution to the advancement of their gender. International Yoga Day is also celebrated on 21st June every year in the college. The birth anniversary of Sardar Vallabhbhai Patel on 31st October is celebrated as National Unity</b></p>

Day. All this helps in to decode the spirit of ethics and moral values, duties and responsibilities, humanity, awareness, physical and mental fitness etc. among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices - No 1** 1. Title of the Practice: MENTORING SYSTEM FOR STUDENTS 2. Objectives of the Practice ? Understanding and solving the problems of students and improving their quality of life. ? Guiding the students to choose better career path for job, higher studies, Entrepreneurship, etc. ? Strengthening of teacher-student relationship. 3. The Context: The following are the issues which motivated the institute to implement the mentoring system: ? To mould the students to compete in the challenging global environment. ? The practice focuses on addressing of conflicts in attitudes, habits, and learning practices. ? Counsellor has direct communication with the students. The students meet the respective counsellors regularly. .In this regard assistance is being provided by department heads and senior faculty

**Best Practices - No 2** 1. Title of the Practice: 'SAMANVAYA' Student Forum Activities Manel Srinivas Nayak Institute of Management has a comprehensive approach to education and student development. independently. ?ual achievements.

File Description	Documents
Best practices in the Institutional website	<a href="https://msnim.edu.in/extra-curricular/samanvaya/">https://msnim.edu.in/extra-curricular/samanvaya/</a>
Any other relevant information	<a href="#">NA</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our Institutes believes in building a Knowledgeable Graduates who are capable of applying knowledge and skills to real world situations and are digitally literate. They should be effective in every task and are deliverable planners and executors, ensuring the project's success. Our graduates are critical and analytical thinkers who are open to, and reflect on new ideas, evidence and assumptions to arrive at logical solutions to problems. With this idea we have two major programs run and are distinctive. 1. Manel Srinivas Nayak Knowledge Series/Dialogue Series Interactive programmes with the renowned personalities of our times is the focal point of this series. VIPs from corporate world, government, NGO sector and the arts are invited as the esteemed guests of this stage event. A prepared speech on a particular area of expertise of the speaker, followed by question and answer session is the format through which students get a chance to speak to guest and enhance their knowledge. 2. Manel Srinivas Nayak Health Series Interactions with healthcare experts to foster better health. Here doctors and health experts address the students to create health awareness and to ensure healthy life. Executive stress and lifestyle related ailments are growing day by day. Through this programme we try to give our students a healthy start in life with awareness and cultivation of healthy habits.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

To recruit and retain well qualified motivated faculty. 2. To provide amenities and sports facilities in harmony with nature. 3. To provide holistic value-based education and inculcate entrepreneurial abilities in students to face the challenges of corporate world. 4. To arrange career guidance programmes. 5. To obtain NIRF Ranking. 6. To get NBA status 7. To reapply for autonomous 8. To provide facilities and opportunities to faculty and students towards research activities